

Augusta Charter Township
8021 Talladay Road
Whittaker, MI 48190

Board of Trustees Meeting Minutes

January 22, 2019, 7:00 p.m.

1. Meeting called to order by Shelby at 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Present: Burek, Chie, Domas, Howard, Ortiz, Shelby. Absent: Knick
4. Motion by Shelby, 2nd by Domas to approve the agenda with the following amendments: Add; C.1. Employee Evaluations. Remove; A. Woodhill Group Budget Discussion. Motion Passed.
5. Public Comment Opened at 7:06 p.m. Closed at 7:07 p.m.
6. Motion by Burek, 2nd by Shelby authorizing the Farmland Preservation Board to proceed with the Selter, 117.50 acre parcel in Augusta Township, nominated by Washtenaw County and currently on the NAPP priority list for Conservation Easement purchase. Roll Call: Aye; Burek, Chie, Domas, Howard, Shelby. Nay; Ortiz. Absent; Knick. Motion Passed.
7. Motion by Domas, 2nd by Shelby to increase Heather Rowland, Administrative Assistant's Salary (3.5%) to \$33,120 with an \$880 bonus effective April 1, 2019. Roll Call: Aye; Burek, Chie, Domas, Howard, Ortiz, Shelby. Nay; 0. Absent; Knick. Motion Passed.
8. Motion by Domas, 2nd by Shelby to increase Carol Zimmie, Payment Processor wage from \$13.00 to \$15.00 an hour with a bonus of \$500 effective April 1, 2019. Roll Call: Aye; Burek, Chie, Domas, Howard, Ortiz, Shelby. Nay; 0. Absent; Knick. Motion Passed.
9. Motion by Domas, 2nd by Shelby to increase Michael Bartley, Election Manager hourly rate by 3.5% from \$15.35 to \$15.89, effective April 1, 2019. Roll Call: Aye; Burek, Chie, Domas, Howard, Ortiz, Shelby. Nay; 0. Absent; Knick. Motion Passed.

10. Motion by Shelby, 2nd by Domas to approve the purchase of a new water dispenser coin machine from Dultmeier Sales for \$2,624. Roll Call: Aye; Burek, Chie, Domas, Howard, Ortiz, Shelby. Nay; 0. Absent; Knick. Motion Passed.
11. Motion by Domas, 2nd by Shelby to pay Utilities Management Systems for the installation of the water dispenser system. Roll Call: Aye; Burek, Chie, Domas, Howard, Ortiz, Shelby. Nay; 0. Absent; Knick. Motion Passed.
12. Motion by Howard, 2nd by Shelby to accept the bid from Meadows Lawn & Trim to provide snow removal for the Township Hall. Roll Call: Aye; Burek, Chie, Domas, Howard, Ortiz, Shelby. Nay; 0. Absent; Knick. Motion Passed.
13. Motion by Domas, 2nd by Shelby to approve the Financial Reports for period ending 12/31/2018. Roll Call: Aye; Burek, Chie, Domas, Howard, Knick, Ortiz, Shelby. Nay; 0. Absent; Knick. Motion Passed.
14. Motion by Domas, 2nd by Shelby to approve Resolution 19-03 Increase the Trustee Salary to \$4,640.25 annually effective April 1, 2019. Roll Call: Aye; Burek, Chie, Domas, Shelby. Nay; Howard, Ortiz. Absent; Knick. Motion Passed.
15. Motion by Domas, 2nd by Burek to approve Resolution 19-02 Increase Clerk's Salary to \$28,000 annually effective April 1, 2019. Roll Call: Aye; Burek, Chie, Domas, Howard, Ortiz, Shelby. Nay; 0. Absent; Knick. Motion Passed.
16. Motion by Domas, 2nd by Howard to approve Resolution 19-04 Increase Treasurer's Salary to \$28,000 annually effective April 1, 2019. Roll Call: Aye; Burek, Chie, Domas, Howard, Ortiz, Shelby. Nay; 0. Absent; Knick. Motion Passed.
17. Motion by Domas, 2nd by Ortiz to approve an increase in Deputy Clerk and Deputy Treasurer's Salaries by 3.5% pending the outcome of their employee evaluations. Roll Call: Aye; Burek, Chie, Domas, Howard, Ortiz, Shelby. Nay; 0. Absent; Knick. Motion Passed.
18. Motion by Shelby, 2nd by Howard to accept the Fire Department Report as presented by Chief Music. Motion Passed.
19. Motion by Shelby, 2nd by Ortiz to accept the Supervisor/Utilities Reports as presented. Motion Passed.
20. Motion by Domas, 2nd by Shelby to approve Warrants 21588 – 21621 as submitted. Roll Call: Aye; Burek, Chie, Domas, Howard, Ortiz, Shelby. Nay; 0. Absent; Knick. Motion Passed.

21. Motion by Shelby, 2nd by Howard to accept the Assessor's Report as submitted. Motion Passed.
22. Motion by Shelby, 2nd by Chie to accept Trustee Howard's Report on FOIA as presented. Motion Passed.
23. Public Comment Opened at 9:05 p.m. Closed at 9:06 p.m.
24. Motion by Shelby, 2nd by Chie to adjourn. Motion Passed
25. Board of Trustees Meeting adjourned at 9:06 p.m.

Respectfully submitted:

Brian Shelby
Brian Shelby, Supervisor

3/1/19
Date

Belynda Domas
Belynda Domas, Clerk

3/2/19
Date