

# Augusta Charter Township

8021 Talladay Road  
Whittaker, MI 48190

## Board of Trustees Meeting Minutes

September 24, 2018, 7:00 p.m.

1. Meeting called to order by Shelby at 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Present: Burek, Chie, Domas, Knick, Howard, Ortiz, Shelby.
4. Motion by Shelby, 2<sup>nd</sup> by Chie to approve the agenda with the following amendments: Add to Clerk Report #1 Change Warrants to ending number 21303, Add to #2 Principle Attention update. Remove Howard's Report #4. Aye; 6. Nay; 1. Motion Passed.
5. Motion by Domas, 2<sup>nd</sup> by Shelby to approve the Draft Meeting Minutes from 9-10-2018 with the understanding they will be in better alignment after the computer systems at the hall are replaced and all in sync. Motion Passed
6. Public Comment Opened at 7:03 p.m. Ortiz discussed the success of the 2018 Car Show and the upcoming Trunk or Treat event. Public Comment Closed at 7:04 p.m.
7. Motion by Domas, 2<sup>nd</sup> by Shelby to hold the 1<sup>st</sup> annual Township Trunk or Treat Sat. October 27, 2018 from 4 p.m. to 7 p.m. Motion Passed.
8. Motion by Ortiz, 2<sup>nd</sup> by Domas to issue a check not to exceed \$100 to purchase Potato Chips for the Trunk or Treat to the vender identified. Roll Call: Aye; Burek, Domas, Knick, Howard, Ortiz, Shelby. Nay; Chie. Motion Passed.
9. Motion by Chie, 2<sup>nd</sup> by Shelby to obtain bids for Website Design and Webmaster Services. Motion Passed.
10. Motion by Domas, 2<sup>nd</sup> by Shelby to form a committee to review the bids for the Website. Motion Passed.
11. Motion by Domas, no 2<sup>nd</sup> to approve Gigi's Cleaning Services to clean the Township Hall and Modular. Motion Failed.

12. Motion by Shelby, 2<sup>nd</sup> by Ortiz to put ads in the Belleville Independent and the Milan Newspapers and Social Media for Office Cleaner, with Insurance. Roll Call: Aye; Burek, Chie, Domas, Knick, Howard, Ortiz, Shelby. Nay; 0. Motion Passed.
13. Motion by Domas, 2<sup>nd</sup> by Knick to get a bid from Woodhill Group to audit the Utility Modular. Roll Call: Aye; Burek, Chie, Domas, Knick, Howard, Ortiz, Shelby. Nay; 0. Motion Passed.
14. Motion by Domas, 2<sup>nd</sup> by Shelby to continue using OHM Advisor, Nicholas Bayley, for the rate schedule and future REU (Residential Equivalent Unit) increase. Roll Call: Aye; Burek, Chie, Domas, Knick, Howard, Ortiz, Shelby. Nay; 0. Motion Passed.
15. Motion by Domas, 2<sup>nd</sup> by Shelby to approve Resolution 18-15, with Schedule A, Water Rate Increase as submitted. Roll Call: Aye; Burek, Chie, Domas, Knick, Howard, Ortiz, Shelby. Nay; 0. Motion Passed.
16. Motion by Domas, 2<sup>nd</sup> by Shelby to use Nicolas Bayley, OHM Advisor, to discuss progress on the Saw Grant. Roll Call: Aye; Burek, Chie, Domas, Knick, Howard, Ortiz, Shelby. Nay; 0. Motion Passed.
17. The Board by consensus moves anyone in default of original payment plan for their utility bill will not be carried over. Anyone currently in arrears looking for a payment plan, D&B Billing is to follow the Ordinance.
18. Motion by Shelby, 2<sup>nd</sup> by Knick to for the Chief of the Fire Department to purchase a used 2005 Ford Excursion with light bar and slide out EMS Unit for \$3,500. Roll Call: Aye; Burek, Chie, Domas, Knick, Howard, Ortiz, Shelby. Nay; 0. Motion Passed.
19. Motion by Shelby, 2<sup>nd</sup> by Howard to hire Consultant, Chris Wiggins, for \$3000 to help write a grant to purchase a new fire engine and help with Hardship Grant. Roll Call: Aye; Burek, Chie, Domas, Knick, Howard, Ortiz, Shelby. Nay; 0. Motion Passed.
20. Motion by Shelby, 2<sup>nd</sup> by Chie for the Fire Department to donate old equipment to the Fire Departments in need of it Up North. Motion Passed.
21. Motion by Shelby, 2<sup>nd</sup> by Knick to accept the Utilities Report as submitted. Motion Passed.



22. Motion by Shelby, 2<sup>nd</sup> by Knick to accept the Supervisor's Report as presented. Motion Passed.
23. Motion by Shelby, 2<sup>nd</sup> by Chie to accept the Treasurer's Report as presented. Motion Passed.
24. Motion by Domas, 2<sup>nd</sup> by Ortiz to approve Warrants 21244 – 21303. Roll Call: Aye; Burek, Chie, Domas, Knick, Howard, Ortiz, Shelby. Nay; 0. Motion Passed.
25. Motion by Domas, 2<sup>nd</sup> by Shelby to have a consultation with Ann Arbor Attorney Thomas D. Luczak not to exceed \$1200 in regard to the Principle Financial Documentation. Roll Call: Aye; Burek, Domas, Knick, Howard, Shelby. Nay; Chie, Ortiz. Motion Passed.
26. Motion by Domas, 2<sup>nd</sup> by Howard to allow the Township Attorney to draft an agreement for the Water and Sewer Fees for Augusta Woods Mobile Home Community. Roll Call: Aye; Burek, Chie, Domas, Howard, Knick, Ortiz, Shelby. Nay; 0. Motion Passed.
27. Motion by Shelby, 2<sup>nd</sup> by Howard to accept the Assessor's Report as submitted. Motion Passed.
28. Motion by Shelby, 2<sup>nd</sup> by Ortiz to accept Howard's Planning Commission, Urban County and FOIA Reports as presented. Motion Passed.
29. Public Comment Opened at 9:09 p.m. Public Comment Closed at 9:14 p.m.
30. Motion by Shelby, 2<sup>nd</sup> by Chie to adjourn. Motion Passed.
31. Board of Trustees Meeting adjourned at 9:18 p.m.

Respectfully submitted:

Brian Shelby  
 Brian Shelby, Supervisor

10/16/18  
 Date

Belynda Domas  
 Belynda Domas, Clerk

10/18/18  
 Date