

Augusta Charter Township  
8021 Talladay Road  
Whittaker, MI 48190

Board of Trustees Meeting Minutes

August 14, 2017 7:00 p.m.

1. Meeting called to order by Shelby at 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Present: Burek, Domas, Knick, Ortiz, Shelby. Absent: Chie, Howard.
4. Motion by Shelby, 2<sup>nd</sup> by Ortiz to approve the agenda with the following amendments: Add: R – Attorney Fahey. Motion Passed.
5. Public comment opened at 7:01 p.m. and closed at 7:01.
6. Motion by Domas, 2<sup>nd</sup> by Shelby to approve the Draft Meeting Minutes from 7-24-2017. Motion Passed.
7. Presentation by accountant, Colleen Coogan from Woodhill Group. The township Treasurer has closed 8 of 11 Bank Accounts, stopped 3 methods of payments for water and tax bills, saving money on monthly bank charges. Township Staff now processes all incoming payments and Deputy Treasurer/Treasurer makes all bank deposits. The Clerk reconciles Bank Accounts in a timely manner. The Woodhill Group successfully completed two years 3/31/2016 and 3/31/2017 for the audit, which started today. A total of nine people have been trained by Woodhill Group, the township is in a good position moving forward.
8. Motion by Domas, 2<sup>nd</sup> by Shelby to approve the purchase of a BS&A Cash Receipting Printer for the new receptionist/payment processor at a cost of \$750.00. Roll Call: Aye; Burek, Domas, Knick, Ortiz, Shelby. Nay; 0. Absent: Chie, Howard. Motion Passed.
9. Motion by Domas, 2<sup>nd</sup> by Shelby to approve the installation of the IVS Phone System for \$400. It will be replacing the phone part of Comcast service, reducing the township monthly phone costs.

10. Presentation by Kevin Decker on the coverages provided by Cyber and Privacy Liability Insurance as well as Terrorism Insurance Coverage. Domas provided a quote for both.
11. Motion by Domas, 2<sup>nd</sup> by Ortiz to approve the purchase of Terrorism Insurance Coverage for \$178 annually. Roll Call: Aye; Domas, Ortiz Nay; Burek, Knick, Shelby. Absent: Chie, Howard. Motion Failed
12. Motion by Domas, 2<sup>nd</sup> by Shelby to approve the purchase of Cyber and Privacy Liability Insurance for \$1,950 annually. Roll Call: Aye; Burek, Domas, Knick, Ortiz, Shelby. Nay; 0. Absent: Chie, Howard. Motion Passed.
13. Motion by Domas, 2<sup>nd</sup> Ortiz to commit \$50,900 received by Augusta Township from the sale of land on Willis Road to Fund 403 Township Hall & Fire Department Building Fund. This is a reserved fund which will honor the original intent the land was donated to Augusta in 1975. Roll Call: Aye; Burek, Domas, Ortiz, Knick, Shelby. Nay 0. Absent: Chie, Howard. Motion Passed.
14. Motion by Domas, 2<sup>nd</sup> by Shelby to approve the Warrants #19973-20050. Roll Call: Aye; Burek, Domas, Knick, Ortiz, Shelby. Nay; 0. Absent: Chie, Howard. Motion Passed.
15. Motion by Shelby, 2<sup>nd</sup> by Ortiz to approve an additional \$600 for tree removal at the Stoney Creek Cemetery. Roll Call: Aye; Burek, Domas, Knick, Ortiz, Shelby. Nay; 0. Absent: Chie, Howard. Motion Passed.
16. Motion by Shelby, 2<sup>nd</sup> by Ortiz to accept the Resolution 17-14 - Water Rate Increase of 3.2%. (Schedule A attached). Roll Call: Aye; Burek, Domas, Knick, Ortiz, Shelby. Nay; 0. Absent: Chie, Howard. Motion Passed.
17. Motion by Shelby, 2<sup>nd</sup> by Ortiz to accept the first reading and subsequent publication of Ordinance 17-07 Augusta Township Cemetery Ordinance. Dedication of Stoney Creek Cemetery scheduled for September 10, 2017. Motion Passed.
18. Motion by Burek, 2<sup>nd</sup> by Shelby for the Board of Trustees to support and approve the Farmland Preservation Board using \$65,000 of millage funds to submit a proposal to the Washtenaw County stakeholder's team in conservation of land. This pledge will be part of a county proposal submitted to the ACEP/NRCS in Michigan for additional funding to assist in buying easement property for preservation in Augusta Township. A letter of Contribution/Partner Contribution of board approval will be written by the

Supervisor's office and submitted to Ruth Thornton by August 30, 2017 as required. Roll Call: Aye; Burek, Domas, Knick, Shelby. Nay; Ortiz.  
Absent: Chie, Howard. Motion Passed.

19. Discussion introduced by Shelby to give the Lincoln Golden Ages the balance of monies left from donations for Clean Up day, approximately \$325, toward the purchase of a van to transport our township seniors. It was suggested by Ortiz to use it for food purchases for the upcoming Car Show, which is also going, in part, to the Lincoln Golden Ages Seniors. No Action.
20. Supervisor Shelby discussed the purchase of a new sign for the Township Hall. Knick suggested it be two sided. Supervisor will get a couple of choices and bring them to the next meeting for approval. No Action.
21. Continued the discussion of the Commercial Medical Marihuana. Supervisor would like to have the Planning Commission work on where it would be an option in the Township. On December 15, 2017 the state will start issuing licenses. We need to decide yes or no before then. Tobler said the lawyer said a yes would mean going with option B and adopting C for an Ordinance (to designate where facilities could be located). No Action.
22. Motion by Shelby, 2<sup>nd</sup> by Domas to bring the attorney, Fahey, to the next meeting to discuss the Commercial Medical Marihuana Ordinance options, and gather information. Roll Call: Aye; Burek, Domas, Knick, Ortiz, Shelby. Nay; 0. Absent: Chie, Howard. Motion Passed.
23. Motion by Shelby, 2<sup>nd</sup> by Knick to have the Planning Commission begin working on the zoning problems with areas along Whittaker Road and make suitable recommendations. Roll Call: Aye; Burek, Domas, Knick, Ortiz, Shelby. Nay; 0. Absent: Chie, Howard. Motion Passed.
24. Motion by Shelby, 2<sup>nd</sup> by Ortiz to Nominate Robert Yurk to Planning Commission to replace Jack Lauderman Jr. who resigned. Roll Call: Aye; Burek, Domas, Knick, Ortiz, Shelby. Nay; 0. Absent: Chie, Howard. Motion Passed.
25. Motion by Shelby, 2<sup>nd</sup> by Ortiz to accept Resolution 17-16 Resolution to Approve Settlement of Zoning Dispute Brother's Auto Parts. Motion Passed.
26. Motion by Shelby, 2<sup>nd</sup> by Ortiz to authorize Attorney Fahey to move forward with the Augusta Woods Case. Roll Call: Aye; Burek, Domas, Knick, Ortiz, Shelby. Nay; 0. Absent: Chie, Howard. Motion Passed.
27. Public comment opened at 8:41 p.m. closed at 8:41 p.m.

- 28. Board Response: Trustee Knick - Car Show is coming along, need to solicit volunteers, submit all expenses/receipt, up to \$2000 already approved, Supervisor to use Township Credit Card. Progress on the Purchase of property for the Fire Department, proposal at next meeting. Working hard on this. Fire Department is volunteering at the Car Show.
- 29. Motion to adjourn by Shelby, 2<sup>nd</sup> by Ortiz at 8:45 p.m. Motion Passed.

Respectfully submitted:

\_\_\_\_\_  
Brian Shelby, Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Belynda Domas, Clerk

\_\_\_\_\_  
Date