

Augusta Charter Township

8021 Talladay Road
Whittaker, MI 48190

Board of Trustees Meeting Minutes

April 24, 2017 7:00 p.m.

1. Meeting called to order by Shelby at 7:02 p.m.
2. Pledge of Allegiance
3. Roll Call: Present: Burek, Chie, Domas, Howard, Ortiz, Shelby Absent: Knick
4. Motion by Shelby, 2nd by Domas to approve the agenda as submitted. Motion Passed.
5. Motion by Shelby, 2nd by Domas to approve, as submitted the 4/10/2017 Board of Trustee meeting minutes. Motion Passed.
6. Public comment opened at 7:04 p.m. and closed at 7:05.
7. Motion by Domas, 2nd by Shelby to adopt Resolution 17-08 Approving Augusta Charter Township List of Approved Financial Institutions. Motion Passed.
8. Clerk Domas reported a credit card application for Augusta Township Officers has been submitted to Bank of Ann Arbor. A revised resolution regarding Credit Card Use will be presented at the next meeting. No action.
9. Motion by Shelby, 2nd by Ortiz to authorize attorney Victor Lillich to work on the Dangerous Buildings and Blight Ordinances. Roll Call: 6 Ayes, Absent: Knick. Motion Passed.
10. Supervisor Shelby discussed introducing two new ordinances. A Commercial Pond Ordinance and a Burning Ordinance. Supervisor Shelby will provide more information at the next meeting. No action.
11. Motion by Shelby, 2nd by Burek to rescind the "90 day probationary period" approved at the Board of Trustees meeting on March 27, and to give Melron Inc. 30 days' notice to end their services with Augusta Township. In the 30 days' time frame, Melron Inc. will transfer IDs/Passwords, physical keys and all other items related to maintaining the computers and network systems at

Augusta Township Hall including all external storage devices. The Deputy Supervisor/Webmaster Bill Tobler will work with Melron Inc. and Dominant Systems to transition services during the 30 days. Roll Call: 4 Ayes; Burek, Domas, Howard, Shelby. 2 Nays; Chie, Ortiz. Absent: Knick. Motion Passed.

12. Motion by Shelby, 2nd by Howard to obtain bids for lawn services needed at Stoney Creek Cemetery. Roll Call: 6 Ayes. Absent: Knick. Motion Passed.
13. Motion by Shelby, 2nd by Ortiz to approve using an electrician for the electrical needs at the hall regarding moving the copy machine at a cost of \$400 plus permit fees. In addition, the electrician will look at the building's current wiring and give Shelby a recommendation for any additional repairs needed. Roll Call: 6 Ayes. Absent Knick. Motion Passed.
14. Motion by Shelby, 2nd by Ortiz to accept the Fire Department Report as presented by Chief Music and provide in board packet. Motion passed.
15. Motion by Shelby, 2nd by Howard to accept the Utilities Report provided in the board packet. Motion passed
16. Treasurer Burek reported that \$4,768.93 of delinquent personal property taxes have been disbursed. This extra bank account will be closed and consolidated into another account, simplifying the township's accounting procedures. Treasurer Burek reported that the 3/31/2017 property tax settlement has been completed and submitted to Washtenaw County. Motion by Shelby, 2nd by Howard to accept the Treasurers report. Motion passed.
17. Motion by Domas, 2nd by Shelby to approve Warrants #18386 – 18508. Roll Call: 6 Ayes. Absent: Knick. Motion passed.
18. Motion by Domas, 2nd by Howard to accept the Journal Entries #5688 – 5746. Roll Call: 6 Ayes. Absent: Knick. Motion passed.
19. Domas reported successful completion of Election Accreditation for herself and Deputy, Kim Gonczy. Domas informed the board that May 16 will determine if there is an August election and the new election equipment purchase information should be available in June. Domas informed the Board that she will be absent for the May 22 meeting. Domas informed the Board that she is working on resolutions regarding Officer's and Trustee's compensation and will provide drafts at the next meeting. Also, Domas intends to provide quarterly reports at the next board meeting. No action.

- 20. Motion by Shelby, 2nd by Howard to accept the Assessor's Report provided in the board packet. Motion passed.
- 21. Motion by Shelby, 2nd by Howard to accept the Planning Commission Report given by Howard. Motion passed.
- 22. Motion by Domas, 2nd by Chie for Cath Howard to provide Attorney Lillich with her draft FOIA Fee Schedule to review and discuss. Roll Call: 6 Ayes. Absent Knick. Motion passed.
- 23. Public comment opened at 8:04 p.m. closed at 8:16 p.m.
- 24. Board Response opened at 8:16 p.m. closed at 8:25 p.m.
- 25. Motion to adjourn by Shelby, 2nd by Chie at 8:25 p.m. Motion Passed.

Respectfully submitted:

Brian Shelby, Supervisor

Date

Belynda Domas, Clerk

Date