

UAC MEETING MINUTES  
DECEMBER 19, 2017 5:00 PM  
AUGUSTA TOWNSHIP HALL  
8021 TALLADAY RD  
WHITTAKER, MI 48190

1. Call to order. Meeting called to order by Shelby at 5:01 PM.
2. Roll Call. Present were Shelby, Bayley and Keefe. Absent was Chie, Linville and Meyers. Also present was Bill Tobler and Ryan Clark.
3. Approve November 21, 2017 meeting minutes. No Quorum present so tabled until January meeting.
4. Water Asset Management Plan discussion to finalize and submit to MDEQ. Reviewed the draft asset management plan prepared by OHM Advisors. Amended the Capital Improvement Plan to include the water meter replacement program and leak detection program for calendar year 2018. The water main replacement projects scheduled calendar years 2019 – 2022 were placed in the long-term program due to very high per capita costs for the number of customers that would benefit from each project. The committee agreed that the cash reserves need to be built up before authorization of the projects could proceed.

The committee also discussed operating revenue shortfalls by possibly creating a fixed fee per meter based on resident equivalent unit (REU) based on meter size. This would augment funds for system operation and maintenance. Currently, operating cost are partially covered by fixed asset funds which should be placed in escrow for future system growth.

The Township Engineer is to update the plan and the Woodhill Group was to supply the financial supplement to the plan before the engineer sends it out to the committee for final review prior to submission to the MDEQ before January 1, 2018.

5. New business. None
6. Adjourn. Motion to adjourn by Shelby, supported by Keefe at 6:39 PM.