

Augusta Charter Township

8021 Talladay Road
Whittaker, MI 48190

Board of Trustees Meeting Minutes - Final

January 23, 2017 7:00 p.m.

1. Meeting called to order by Shelby at 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Burek, Chie, Domas, Howard, Ortiz, Shelby, Knick
4. Motion by Howard, 2nd by Chie to approve the agenda as amended, to add 5.1 Approval of 1/9/2017 Meeting Minutes, 7.1 The WoodHill Group Report, 9.B.1 Appointing Ray Knick to the Fire Department Building Advisory Committee on the agenda. Motion passed.
5. Public comment opened at 7:03 p.m. closed at 7:12 p.m.
6. Motion by Shelby, 2nd by Domas to approve, as submitted the 12/13/2016 Board of Trustee meeting minutes. Motion Passed.
7. Motion by Howard, 2nd by Knick to approve, as submitted the 1/9/2017 Board of Trustee meeting minutes. Motion Passed.
8. Motion by Domas, 2nd by Chie to approve Augusta Charter Township Resolution 17-02 Adopting Poverty/Hardship Guidelines for calendar year 2017 Board of Review. Roll Call: Aye 7, Nay 0, Absent 0. Motion Passed.
9. Motion by Domas, 2nd by Howard to approve Augusta Charter Township Resolution 17-03 Adopting Augusta Charter Township Board of Trustees Meeting Rules and Responsibilities. Roll Call: Aye 6, Nay 0, Absent 1 Burek. Motion Passed.
10. Motion by Domas, 2nd by Ortiz to approve Augusta Charter Township Resolution 17-04 Adopting Augusta Charter Township Board of Trustees Vision Statement and Code of Conduct. Roll Call: Aye 7, Nay 0, Absent 0. Motion Passed.

11. Motion by Howard, 2nd by Chie to table the discussion of amending the current Zoning Ordinances until the next Board meeting. Motion Passed.
12. Motion by Domas, 2nd by Howard to promote Heather Rowland to Administrative Assistant (job description provided) with an annual salary of \$30,000, effective immediately. Roll Call: Aye 7, Nay 0, Absent 0. Motion Passed.
13. Motion by Domas, 2nd by Chie to post an advertisement for a new Receptionist/Payment Processor on MLive, EMU, Belleville Independent and the township website. An update report, including job description and potential candidates will be provided at the next Board Meeting. Roll Call: Aye 7, Nay 0, Absent 0. Motion Passed.
14. Motion by Domas, 2nd by Knick to purchase BS&A Software – Special Assessment.NET module for \$3,590.00. Roll Call: Aye 7, Nay 0, Absent 0. Motion Passed.
15. Motion by Chie, 2nd by Howard to approve finishing the creation of the draft image of a barn to be used on Augusta Township business cards, stationery, envelopes, emails and website. Motion Passed.
16. Motion by Shelby, 2nd by Domas to appoint Ray Knick to the Election Commission Committee. Motion Passed.
17. Motion by Shelby, 2nd by Domas to appoint Chris Ortiz to the Election Commission Committee. Motion Passed.
18. Motion by Shelby, 2nd by Ortiz to approve the Fire Department's December 2016 report as submitted by Chief Music. Motion Passed.
19. Motion by Shelby, 2nd by Ortiz to authorize the township attorney to advise the BOT and Fire Chief regarding a Township ordinance for cost recovery for technical rescues and to review the cost recovery policy for non-residents. Roll Call: Aye: 7, Nay: 0 Absent: 0. Motion Passed.
20. Motion by Shelby, 2nd by Howard to approve the Utilities, UMS Summary Report for December 2016. Motion Passed.
21. Motion by Shelby, 2nd by Burek to approve the Treasurer's report, WoodHill Group's presentation. Motion Passed.
22. Motion by Domas, 2nd by Howard to approve warrants #18091 – 18139. Roll Call: Aye: 7, Nay: 0 Absent: 0. Motion Passed.

23. Motion by Shelby, 2nd by Ortiz to waive a \$93.40 late fee on a resident's water bill and establish a payment plan of \$50 per month to pay off their outstanding bill due to hardship.
Roll Call: Aye: 7, Nay: 0, Absent 0. Motion Passed.
24. Motion by Shelby, 2nd by Chie, to dispose of old warrants from 1970's that were found in the outside shed while cleaning it. Motion Passed.
25. Motion by Shelby, 2nd by Chie to appoint Ray Knick to the Fire Department Building Advisory Committee. Motion Passed.
26. Motion by Shelby, 2nd by Chie to approve Cath Howard's December FOIA report. Motion Passed.
27. Motion by Shelby, 2nd by Howard to approve Dale-Lin's Farmland Preservation report. Motion Passed.
28. Public comment opened at 9:03 p.m. closed at 9:04 p.m.
29. Motion to adjourn by Shelby, 2nd by Chie at 9:04 p.m.

Respectfully submitted:

Brian Shelby, Supervisor

Date

Belynda Domas, Clerk

Date