

Augusta Charter Township

8021 Talladay Road
Whittaker, MI 48190

Board of Trustees Meeting Minutes - Final

January 9, 2017 7:00 p.m.

1. Meeting called to order by Shelby at 7:04 p.m.
2. Pledge of Allegiance
3. Roll Call: Burek, Chie, Domas, Howard, Ortiz, Shelby, Knick
4. Agenda Approval - Motion by Shelby, 2nd by Howard to add Appointing Ray Knick to the Zoning Board of Appeals on the agenda and to add items per closed meeting with attorney. Motion passed.
5. Public comment opened at 7:06 p.m. closed at 7:06 p.m.
6. Motion by Domas, 2nd by Shelby to authorize Township Attorneys to prepare documentation to rescind the current Living Wage Ordinance. Roll Call: Aye: Burek, Chie, Domas, Howard, Ortiz, Shelby, Knick. Nay: None. Motion Passed
7. Motion by Domas, 2nd by Howard to authorize Township Attorneys to update the current Personnel Manual. Roll Call: Aye: Burek, Chie, Domas, Howard, Ortiz, Shelby, Knick. Nay: None. Motion Passed
8. Motion by Domas, 2nd by Chie to authorize Township Attorneys to prepare a Resolution clarifying the Township's role in the prosecution of misdemeanor violations of the motor vehicle code within our township. Roll Call: Aye: Burek, Chie, Domas, Howard, Ortiz, Shelby, Knick. Nay: None. Motion Passed.
9. Motion by Shelby, 2nd by Chie to approve, as submitted the 11/15/2016 Board of Trustee meeting minutes. Motion Passed.
10. Motion by Domas, 2nd by Shelby to amend the 12/13/2016 Board of Trustee meeting minutes, creating Resolutions for the next meeting and updating the minutes to reflect these changes. Motion Passed

11. Motion by Domas, to table Approval of 2017 Hardship Application. Domas requested creating a Resolution for the next meeting. Motion Passed.
12. Motion by Shelby, 2nd by Ortiz to appoint William Tobler as a non-paid temporary Supervisor Assistant until April 1, 2017. Motion Passed.
13. Motion by Shelby, 2nd by Chie to appoint Robert Yurk to the Zoning Board Appeals. Motion Passed.
14. Motion by Shelby, 2nd by Howard to appoint Ray Knick to the Zoning Board Appeals. Motion Passed.
15. Motion by Shelby, 2nd by Howard to appoint Joe Keefe to Utility Advisory Committee and to become the UAC meeting minute taker. Motion Passed.
16. Motion by Shelby, 2nd by Domas to appoint William Tobler to be liaison to the Washtenaw County Road Commission. Motion Passed.
17. Motion by Shelby, 2nd by Ortiz to accept bids for snow removal service. Motion Passed.
18. Motion by Shelby, 2nd by Chie to authorize the 3 Officers to disperse or dispose of office furnishings, i.e. desks, file cabinets and chairs. Motion Passed.
19. Motion by Howard, 2nd by Knick to rescind the March 26, 2013 motion by Ira Todd to prevent the destruction of all electronic and paper documents from April 1, 2005 to present. Motion Passed.
20. Motion by Howard, 2nd by Domas to resume the practice and procedures as laid out in the Michigan Compiled Laws and Records Retention Schedule of the State of Michigan for Augusta Charter Township record retention and disposal. Motion Passed.
21. Motion by Howard, 2nd by Chie to authorize Clerk Domas to provide the Board with a plan for addressing the Iron Mountain record storage issue including length of time required, number of people and pay rate by our last meeting in March 2017. Motion Passed.
22. Motion by Howard, 2nd by Shelby to allow Howard, as FIOA Coordinator to contact the township attorney to begin discussing charging FOIA fees. Roll Call: Aye: Domas, Shelby, Burek, Howard, Knick. Nay: Chie, Ortiz. Motion Passed.

23. Motion by Chie, 2nd by Shelby to table the discussion of amending the current Zoning Ordinances to clarify the role of the Clerk. Motion Passed.
24. Motion by Domas, 2nd by Chie to pay Warrants #18031 through #18090. Roll Call: Aye: Burek, Chie, Domas, Howard, Ortiz, Shelby, Knick. Nay: None. Motion Passed.
25. Motion by Domas, 2nd by Howard to accept journal entries #5569 – 5601. Roll Call: Aye: Burek, Chie, Domas, Howard, Ortiz, Shelby, Knick. Nay: None. Motion Passed.
26. Motion by Domas, 2nd by Chie to adopt the Resolution to Amend the Operating and Capital Budget Appropriation of Funds and Levy of Taxes for 2017 provided. Roll Call: Aye: Burek, Chie, Domas, Howard, Ortiz, Shelby, Knick. Nay: None. Motion Passed.
27. Motion by Domas, 2nd by Chie to accept Howard’s Urban County Report. Motion passed.
28. Public comment opened at 8:05 p.m. closed at 8:09 p.m.
29. Motion to adjourn by Shelby, 2nd by Burek at 8:10 p.m.

Respectfully submitted:

 Brian Shelby, Supervisor

 Date

 Belynda Domas, Clerk

 Date