

Augusta Charter Township
8021 Talladay Road, Whittaker, MI 48190
Regular Board of Trustees Meeting
January 26, 2016 7:00 pm

1. Meeting called to order by Hafler at 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd.
4. Motion by Giszczak, 2nd by Dew to approve agenda as submitted with the following amendments:

To **remove**:

8J Farmland Preservation

9A Deputy Supervisor's Wages per Board of Trustee's elimination of budget and its continued consideration to hire a superintendent.

9B Request for Court Action to Compel Clerk to Hire Deputy Clerk MCL 41.69, as the Clerk has an appointed Deputy Clerk as of 10/2013 which has been acknowledged by Township's attorney.

9C regarding staffing from the agenda until after the officers have met with the attorney and the attorney has arranged to meet with the Board pursuant to the board's action on 1/11/2016.

Friendly amendment by Hafler to remove 9E 2016 Augusta Township Agreement – Bunton Rd over Swan Creek/Pliney Harris Drain accepted by Giszczak.

Roll Call: Aye: Dew, Giszczak and Keefe. Nay: Hafler, Howard, Thornton and Todd. Absent: None. Motion failed.

5. Motion by Hafler, 2nd by Todd to approve agenda as submitted with the following amendments:

To **add**:

9F 1 Cleaning of Hall

9F 2 Pension plan

Roll Call: Aye: Hafler, Howard, Thornton and Todd. Nay: Dew, Giszczak and Keefe. Absent: None. Motion passed.

6. Motion by Giszczak, 2nd by Howard to approve 01/11/16 Board of Trustee Meeting minutes as submitted. Motion passed.
7. Public comment opened at 7:23 p.m. closed at 7:33 p.m.
8. Motion by Dew, 2nd by Giszczak to reimburse Kathy Jackson \$900.00 for labor and trailer and truck rental costs associated with obtaining the free office furniture, friendly amendment Hafler to submit on expense report with receipt accepted by Dew. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Motion passed.
9. Motion by Dew, 2nd by Giszczak to issue three keys and alarm codes to Populist Cleaning. Roll Call: Aye: Dew, Giszczak and Keefe. Nay: Hafler, Howard, Thornton and Todd. Absent: None. Motion failed.
10. Motion by Dew, 2nd by Giszczak to authorize supervisor Hafler to sign the cleaning contract or in the absence of the supervisor authorize Lynda Dew. Roll Call: Aye: Dew, Giszczak and Keefe. Nay: Hafler, Howard, Thornton and Todd. Absent: None. Motion failed.
11. Motion by Dew, 2nd by Thornton to give corner metal cabinet to UMS. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
12. Motion by Todd, 2nd by Dew to authorize UMS to haul computer equipment to an e-waste facility that will destroy hard drives with disposal authorization form. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
13. Motion by Howard, 2nd by Hafler to authorize deputy supervisor to prepare disposal list for board approval for items to dispose of as trash and items posted for free. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
14. Motion by Keefe, 2nd by Howard to authorize a check made out to Washtenaw County for the permit application for the Tuttle Hill Road water main replacement for \$200.00 friendly amendment Giszczak as a one-time only prepay. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
15. Motion by Giszczak, 2nd by Hafler to accept Fire Department Report for December 2015 as submitted and given. Motion passed.

16. Motion by Hafler, 2nd by Keefe to approve Utility Report for December 2015 as submitted. Motion passed.
17. Motion by Giszczak, 2nd by Keefe to approve warrants # 16861 – 16976 without voided ref # 16950. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: Hafler and Todd. Absent: None. Motion passed.
18. Motion by Hafler, 2nd by Thornton to accept Assessor Report as submitted for December 2015. Motion passed.
19. Clerk left meeting at 9:00 p.m.

At 8: 57 p.m. The Clerk announced that (as she initially informed the Board in Dec. 2014 and in 2015) that she had to leave the meetings by 9:00 p.m.

20. The board's motion by Todd, 2nd by Thornton appointed board member Cath Howard as the temporary clerk for the remainder of the 1/26/16 meeting. Roll Call: Aye: Hafler, Howard, Keefe, Todd and Thornton. Nay: None. Absent: Giszczak. Motion Passed.
21. Dew left at 9:00 pm.
22. Dew returned at 9:00 pm
23. 9A. Motion by Hafler, 2nd by Thornton to accept the Resolution Determining Salary of Deputy Supervisor Upon Work Within Township Office and During Established Business Hours.

**RESOLUTION DETERMINING SALARY OF DEPUTY SUPERVISOR
UPON WORK WITHIN TOWNSHIP OFFICE AND DURING ESTABLISHED
BUSINESS HOURS.**

WHEREAS, on January 13, 2014, the Augusta Charter Township Board adopted Resolution 2014-01, Establishing Regular Township Hall Business Hours and Requiring Staffing of Business Hours, which require that:

1. The regular business hours of the Township Hall shall be each Monday through Friday, from 9 am through 4 pm, except for recognized holidays, which shall be New Year's Day, Martin Luther King Day, President's Day, Good Friday, Memorial Day, Independence Day, Columbus Day, Veteran's Day, Thanksgiving and day following Thanksgiving and Christmas Eve through New Year's Eve; and
2. During the regular business hours of the Township Hall, there shall at all times be present at least on representative of the Clerk's office, (the Clerk or Deputy Clerk), or the Supervisor office (the Supervisor or Deputy Supervisor), and at least on representative of the Treasurer's office (the Treasurer or Deputy Treasurer). The Clerk, Supervisor and Treasurer shall each be responsible for assuring that their office meets this requirement; and

WHEREAS, the Township Supervisor has recently been required to take and extended medical leave, making the position of a Deputy Supervisor more important than ever; and

WHEREAS, the Township Board has the full authority to determine the salary of the Deputy Supervisor, and the Township Board finds that such salary should be set at the same amounts previously determined by the Township Board for the Deputy Clerk and Deputy Treasurer,

NOW, THEREFORE the Township Board hereby resolves, orders and directs that:

1. The salary of the Deputy Supervisor shall be set at \$2,395.46 per month, together with all other benefits provided to Township employees.
2. The above salary shall be conditioned on the Deputy Supervisor discharging his or her duties within the Township's regular office and during the regular business hours established under Resolution 2014-01.
3. No salary shall be authorized or paid to the Deputy Supervisor for work outside of the Township's regular office or outside of the Township's established business hours. No salary shall be authorized or paid to the Deputy Supervisor for any overtime hours. No salary shall be authorized or paid to the Deputy Supervisor for any hours worked until those hours have been verified by the Township Supervisor.
4. The Deputy Supervisor shall keep an accurate and current written record of the dates and times that he or she works both within the Township's regular office and during regular business hours, which shall be openly displayed and available for review at any time by the Township Supervisor and by any Township Board Member.
5. The Resolution may be certified by the Township Clerk , or if the Township Clerk fails to certify the same upon request, then by the Township Treasurer.
6. All prior resolutions insofar as they conflict with the provisions of this Resolution are hereby rescinded.

Upon a roll call vote, the following voted:

Yeas: _____

Nays: _____

Abstain/Absent: _____

The Supervisor declared the Resolution adopted.

Certificate

I Kathy Giszczak, the duly elected and acting Clerk of Augusta Charter Township, hereby certify that the foregoing Resolution was adopted by the Township board of said township , as presented at a meeting of said Township, as presented in a meeting of said Board held on October, 13, 2015, at which

meeting a quorum was present by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take effect from October 1, 2015.

24. 9A1 Motion by Hafler, 2nd by Thornton to request township attorney's legal opinion on the Deputy Supervisor's wages. Roll call: Ayes: Hafler, Howard, Thornton, Todd. Nays: Dew, Keefe. Absent: Giszczak. Motion passed.

Treasurer Dew temporarily left meeting at 9:45 pm.

Treasurer Dew returned at 9:58

25. Motion by Dew 2nd by Keefe to utilize Chris Harshbarger for four (4) days (January 28, 29, and February 1 and 2) to work in the Treasurer's office. Roll Call: Ayes: Dew, Howard, Keefe Nays: Hafler Thornton, Todd. Absent: Giszczak. Motion Failed.
26. 9D Motion by Howard, 2nd by Keefe the board adopt a policy to authorize the FOIA Coordinator to order retrieval of documents stored at Iron Mountain for FOIA Requests as required without having to bring each request to the board for approval. Documentation of the costs and documents retrieved will be kept and available for Board review. Roll Call: Ayes: Dew, Hafler, Howard, Keefe, Thornton, Todd. Nay: None. Absent: Giszczak. Motion passed.
27. 9F. Motion by Todd 2nd by Keefe to replace the lights in the township Hall for \$1000.00. Roll Call: Ayes Dew, Keefe, Thornton and Todd . Nay: Hafler and Howard. Absent: Giszczak. Motion passed.
28. 9F1. Motion by Hafler, 2nd by Thornton to rescind the motion to hire Populist Cleaning. Roll Call: Aye: Hafler, Howard, Todd and Thornton. Nay: Dew, Keefe. Absent: Giszczak. Motion passed.
29. Motion by Howard, 2nd by Thornton to post on the township's website and with local businesses and community organizations requests for cleaning bids for the Township Hall and meeting room. Respondents must be bonded, insured and capable of working after 4:00 p.m. and/or weekends. Will set a one month timeline for response and any responses will be presented to the Board at their 2nd meeting scheduled for February 23, 2016. Friendly amendment by Todd, accepted by Howard to have Fire Chief Music to explore if there is any interest in this position among the members of the Augusta Charter Township Fire Dept. Trustee Howard will create the ad

and fliers and responses will be directed to the Supervisor's office using both Mr. Hafler's and Ms. Bielec's emails and the Supervisor's office phone number. Roll Call: Aye: Dew, Hafler, Howard, Keefe, Thornton, Todd. Nay: None. Absent: Giszczak. Motion passed.

- 30. Public comment opened at 11:05 pm, closed at 11: 08 pm
- 31. Motion to adjourn at 11:10 pm. Motion Passed

Respectfully submitted:

Pete Hafler, Supervisor

Date

Kathy Giszczak, Clerk

Date