

**Augusta Charter Township**  
8021 Talladay Road, Whittaker, MI 48190  
Regular Board of Trustees Meeting  
December 15, 2015 7:00 pm

1. In the absence of the supervisor the clerk opened the meeting at 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Dew, Giszczak, Howard, Keefe, and Thornton. Absent: Hafler and Todd.
4. Motion by Giszczak, 2<sup>nd</sup> by Thornton to nominate Keefe as chair person in absence of supervisor. Motion passed.
5. Motion by Giszczak, 2<sup>nd</sup> by Dew to approve agenda as submitted with the following amendments:  
  
To add 9E2 Fahey authorization to do annual audit confirmation letter, and  
  
To remove 8K Forensic Audit Report – Presentation by Trustee Todd; per his absence and,  
  
To remove 9A Deputy Supervisor’s Wages. per Board of Trustee’s elimination of budget and its continued consideration to hire a Superintendent.  
  
Roll Call: Aye: Dew, Giszczak, Howard and Keefe. Nay: Thornton. Absent: Hafler and Todd. Motion passed.
6. Motion by Giszczak, 2<sup>nd</sup> by Keefe to approve 11/17/15 Board of Trustee Meeting minutes as amended for Item 19 to include “Friendly amendment Keefe to include Monday 03/07/2016 in the 2016 meeting calendar”. Motion passed.
7. Public comment opened at 7:07 p.m. closed at 7:15 p.m.
8. Motion by Giszczak, 2<sup>nd</sup> by Thornton to accept Fire Department Report for November 2015 as submitted and given. Motion passed.
9. Motion by Giszczak, 2<sup>nd</sup> by Keefe to approve Utility Report for November 2015 as submitted. Motion passed.

10. Motion by Giszczak, 2<sup>nd</sup> by Dew to approve warrants # 16777 – 16875. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.
11. Motion by Giszczak, 2<sup>nd</sup> by Howard to approve Journal Entries # 5110 – 5474 as submitted. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.
12. Motion by Giszczak, 2<sup>nd</sup> by Dew to extend current Rehmann engagement agreement to include Fiscal Year End 2016. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.
13. Motion by Giszczak, 2<sup>nd</sup> by Keefe to accept Treasurers November 30, 2015 Cash Report as submitted. Motion passed.
14. Motion by Giszczak, 2<sup>nd</sup> by Keefe to accept Assessor Report as submitted for November 2015. Motion passed.
15. Motion by Giszczak, 2<sup>nd</sup> by Dew to update proposed motion to include data for amending the current salary resolution, to discontinue the Principal Financial Pension Plan effective January 1, 2016 allowing participants 180 days to process rollover/withdrawal paperwork and apply the current 15% Principal Financial Pension Plan contribution as a rollover of the 15% contribution into the base salaries of current participants; authorizing the amendment to the Salary Resolution of 2007 for the rollover of the 15% pension funds for the following: Elected Officers increasing from \$23,985.48 to \$27,583.32; Deputies from \$28,745.64 to \$33,057.48, Elected Trustees from \$4,477.20 to \$5,148.84 and full time receptionist from \$14.58 to \$16.78 effective January 1, 2016, and also to discontinue the Symetra 457 deferred compensation plan due to lack of participation. Roll Call: Aye: Dew and Giszczak. Nay: Howard, Keefe and Thornton. Absent: Hafler and Todd. Motion failed.
16. Motion by Giszczak, 2<sup>nd</sup> by Dew to refund Scott Chatfield the sum of \$3,500.00 for the duplicate water connection fee charged by supervisor Hafler for the address 10039 Talladay. Roll Call: Aye: Dew, Giszczak, Howard and Keefe. Nay: Thornton. Absent: Hafler and Todd. Motion passed.
17. Motion by Giszczak, 2<sup>nd</sup> by Keefe to accept the clerk's office resignation from processing the Solicitor permitting application and all other non-zoning ordinance process responsibilities effective 12/16/2015 as this is not a statutory duty of the clerk and is the statutory duty of the Township Supervisor/Superintendent per MCL 42.10 (a) "to see that all laws and township ordinances are enforced." Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.

18. Motion by Giszczak, 2<sup>nd</sup> by Dew to direct the Township Supervisor/Superintendent to be responsible for the Solicitor permitting application and all other non-zoning ordinance process responsibilities effective 12/16/2015 per MCL 42.10 (a) "to see that all laws and township ordinances are enforced." Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.
19. Motion by Giszczak, 2<sup>nd</sup> by Howard to authorize the township attorney to work with the Township supervisor/Superintendent and direct the Township supervisor/superintendent to work with the township attorney to provide the Board of Trustees with a project timeline, draft requests for proposals to outsource the codification project and the process needed by the Board to "codify" the General Ordinances (last codified 1984) and to include changing the General Ordinances text from any reference which identifies a specific officer and change that text reference to a text references for the responsibility: a) for the general ordinance enforcement is the Supervisor/Superintendent, b) for the collection of cash the "Treasurer" and c) for the clerk's statutory duty of the responsibility for permanent record retention of the General Ordinance(s). Roll Call: Aye: Dew, Giszczak, Howard and Keefe. Nay: Thornton. Absent: Hafler and Todd. Motion passed.
20. Motion by Giszczak, 2<sup>nd</sup> by Thornton to authorize the engagement of UHY to complete the 2015 year-end audit and the future 2016 year-end audit and authorize the supervisor's office to sign them. Upon receipt of the "engagement letters" they will be forwarded to the Board. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.
21. Motion Giszczak, 2<sup>nd</sup> Thornton to authorize attorney to complete the audit confirmation letter of pending litigation and add this task to the exception listing section of the attorney usage resolution and policy to allow attorney to perform this task annually as requested by the township auditors. Roll Call: Aye: Dew, Giszczak, Howard, Keefe, Thornton. Nay: None. Absent: Hafler and Todd.
22. Motion Giszczak, 2<sup>nd</sup> Thornton to authorize attorney to perform tasks related representing township on bankruptcy matters and add this task to the exception listing section of the attorney usage resolution and policy to allow attorney to perform this task as needed. Roll Call: Aye: Dew, Giszczak, Howard, Keefe, Thornton. Nay: None. Absent: Hafler and Todd.
23. Motion by Giszczak, 2<sup>nd</sup> by Howard to accept the Carlisle Wortman proposal dated 12/3/2015 for not to exceed \$1,200.00 to facilitate the township

zoning ordinance text changes. Roll Call: Aye: Dew Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.

24. Motion by Giszczak, 2<sup>nd</sup> by Dew to "Introduce" for adoption the 2015 draft Augusta Charter Township Dangerous Buildings Ordinance and the clerk will submit for legal publication the introduced ordinance summary including that the board will be considering final adoption at its next meeting of 1/11/2016. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.
25. Motion by Keefe, 2<sup>nd</sup> by Howard to introduce Resolution 15-XX to increase the water rate Augusta Charter Township charges its customers for water from the public water dispenser and the bulk fire hydrant use to \$0.50/65 gallons with the effective date of January 28, 2016. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.
26. Motion by Giszczak, 2<sup>nd</sup> by Keefe to accept Trustee Howard Urban County Report. Motion passed.
27. Motion by Giszczak, 2<sup>nd</sup> by Thornton to authorize Trustee Howard to pursue the blight project and complete the initial paper work for the CDBG funding to dovetail with our current Dangerous Building Ordinance and if needed to bank the current year \$9,990.00 from 2015 into 2016. Further to authorize consulting with Attorney Fahey and Don Wortman of Carlisle Wortman. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.
28. Motion by Giszczak, 2<sup>nd</sup> by Thornton to purchase a second roll off per week from 12/18/2015 and ending 3/31/2016 (15 weeks) for an estimated not to exceed \$6,600 and to appoint a temporary citizens recycling committee of three members composed of two residents and one township trustee as the boards liaison for the purpose of researching options for a recycling program for Augusta Township residents and a report of options to the board by 2/8/2016 for the next fiscal year 4/1/2016 through 3/31/2017, noting that the report is due by 9 am 2/4/2016 for submission into the board package. Roll Call: Aye: Dew Giszczak, Howard, Keefe and Thornton. Nay: None. Motion passed.
29. Public comment opened at 9:24 p.m. closed at 9:31 p.m.
30. Motion to adjourn by Giszczak, 2<sup>nd</sup> by Dew at 9:34 p.m.

Respectfully submitted:

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Pete Hafler, Supervisor

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Date

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Kathy Giszczak, Clerk

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Date