

Augusta Charter Township
8021 Talladay Road, Whittaker, MI 48190
Regular Board of Trustees Meeting
November 17, 2015 7:00 pm

1. In the absence of the supervisor the clerk opened the meeting at 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Dew, Giszczak, Howard, Keefe, and Thornton. Absent: Hafler and Todd.
4. Motion by Giszczak, 2nd by Thornton to nominate Keefe as chair person in absence of supervisor. Motion passed.
5. Motion by Giszczak, 2nd by Dew to approve agenda as submitted with the following amendments:

To Add to clerks report- agenda request submitted for clerk resignation from non-statutory duty of zoning ordinance development process, and

To Move the related agenda request at 9C – to clerks report: authorize C/W to provide BOT with timeline to amend zoning ordinance, both requests not in the BOT package as requested, and

To remove:

8E Assessors report, as there is no report in the board package,

8k Forensic Audit Report Presentation by Trustee Ira Todd, per his absence,

9A Deputy Supervisor wages, per BOT's elimination of budget and considerations to hire superintendent,

9F water refund paperwork to be returned to the Supervisor upon his return from leave

Roll Call: Aye: Dew, Giszczak, Howard and Keefe. Nay: Thornton. Absent: Hafler and Todd. Motion passed.

6. Motion by Giszczak, 2nd by Thornton to approve 10/13/15 Board of Trustee Meeting minutes as amended. Motion passed.

7. Motion by Giszczak, 2nd by Howard to approve 10/27/15 board of Trustees Meeting minutes as submitted/amended for:

\$ sign instead of "@" sign on item # 18 and to correct spelling form OHM Advisor to OHM Advisors. Motion passed.
8. Public comment opened at 7:08 p.m. closed at 7:08 p.m.
9. Motion by Giszczak, 2nd by Keefe to accept Fire Department Report for October 2015 as submitted. Motion passed.
10. Motion by Giszczak, 2nd by Keefe to approve Utility Report for October 2015 as submitted. Motion passed.
11. Motion by Giszczak, 2nd by Dew to approve warrants # 16707 – 16776. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.
12. Motion by Giszczak, 2nd by Howard to accept Clerk Giszczak's resignation from non-statutory Zoning Ordinance Responsibilities for Development Processes effective 11/18/15. Roll Call: Aye: Dew, Giszczak, Howard and Keefe. Nay: Thornton. Absent: Hafler and Todd. Motion passed.
13. Motion by Giszczak, 2nd by Dew to request Carlisle Wortman to provide the Board of Trustees with the timeline and process needed to amend the Zoning Ordinance text from its text identified officer references and change to a text reference such as "as appointed by the Board of Trustees", with a reference in the Zoning Ordinance to indicate the clerk's duty, of the one statutory responsibility, which is for permanent record retention of both the zoning and planning application files. Roll Call: Aye: Dew, Giszczak, Howard and Keefe. Nay: Thornton. Absent: Hafler and Todd. Motion passed.
14. Motion by Giszczak, 2nd by Keefe to approve the Melron Electronics invoice for prepaid services of \$4,600.00 for 40 hours at a rate of \$115.00 per hour per invoice #201510-2506. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.
15. Motion by Giszczak, 2nd by Thornton to authorize (Supervisor/Superintendent & or Ralph of C/W) to contact and work with the township attorney on a) beginning this process on 10220 Willis, 10206 Church and 11913 Tuttle Hill and b) out of this effort to produce a written procedure steps to be followed and by whom, c) recommend updates to this 1980's ordinance and bring recommendations to the Board for specific Board actions needed and d) further to bring recommendations of which property to do first. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.

16. Motion by Giszczak, 2nd by Keefe to purchase Laser Jet Pro 400 425dn with Twain Scan Driver Software or equivalent for the front desk to scan payment receipts into BSA.net Cash Receipt software, not to exceed \$500.00. (\$399.99 at Staples). Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.
17. Motion by Keefe, 2nd by Giszczak to approve the attached proposal dated 1/11/2015 from Melron Electronics for \$7,225.40 to design a new website based on existing content and set up email accounts for the township officials and personnel utilizing the .gov domain. Roll Call: Ayes: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd.
18. Motion by Giszczak, 2nd by Keefe to “introduce” the “Anti-Blight Ordinance Amendment to add Inoperable Vehicles” and authorize the legal notice publication by Carlisle Wortman in the township paper of record (Ann Arbor News/MLive) of the public hearing to be held before the Board of Trustees at their next meeting on December 15, 2015 at 7:00 p. m. immediately preceding the regular board meeting on December 15, 2015 at 7:00 p. m. with the legal notice to include that the general ordinance would become effective 30 days after the boards final adoption, a copy available on the township website at augustatownship.org or a copy can be picked up at the township hall at 8021 Talladay Road. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.
19. Motion by Giszczak, 2nd by Keefe to approve the 2016 board meeting calendar that pursuant to MCL 15.265 Section 5 subsection (2) which states “For regular meetings of a public body, there shall be posted within 10 days after the first meeting of the public body in each calendar or fiscal year a public notice stating the dates, times, and places of its regular meetings.”, that the board adopts the following 7:00 p. m. Regular Augusta Charter Township Board Meetings for 2016 as:

M 01/11/2016
T 01/26/2016
M 02/08/2016
T 02/23/2016
M 03/07/2016
T 03/22/2016
M 04/11/2016
T 04/26/2016
M 05/09/2016
T 05/24/2016
T 06/28/2016
T 07/26/2016

T 08/23/2016
M 09/12/2016
T 09/27/2016
M 10/10/2016
T 10/25/2016
T 11/15/2016 (Last meeting outgoing Board, New board takes office Sun.
11/20/2016 12:01 p.m.)
T 12/13/2016

Friendly amendment Keefe to add March 7, 2016.

Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None.
Absent: Hafler and Todd. Motion passed.

20. Public comment opened at 8:08 p.m. closed at 8:08 p.m.

21. Motion to adjourn by Giszczak, 2nd by Keefe at 8:08 p.m.

Respectfully submitted:

Pete Hafler, Supervisor

Date

Kathy Giszczak, Clerk

Date