

Augusta Charter Township
8021 Talladay Road, Whittaker, MI 48190
Regular Board of Trustees Meeting
July 28, 2015 7:00 pm

1. Meeting called to order by Hafler at 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Dew, Giszczak, Hafler, Howard, Thornton and Todd. Absent: Keefe.
4. Motion by Hafler, 2nd by Howard to move 9A and 9B up to 8C and 9E and 9H up to 8C Clerks Reports, to remove item 9D because it is a duplicate of item 8K. Motion passed.
5. Motion by Giszczak, 2nd by Howard, to approve Meeting Minutes of July 13, 2015, friendly amendment Thornton to amend to add "2nd by Keefe". Motion passed.
6. Public comment opened at 7:04 p.m. closed at 7:09 p.m.
7. Motion by Hafler, 2nd by Howard to accept Fire Department Report June 2015 as submitted and given. Motion passed.
8. Motion by Giszczak, 2nd by Hafler to approve, "Fire Chief's position \$1.00 per hour more than the Augusta Township Asst. Chief's rate per hour. Double time rate on Holidays that are presently approved for all of the Augusta Township officers and firefighters. Double time rates for all Special County Team (Washtenaw County Hazmat Team, Washtenaw County Technical Rescue Team) responses noting that these response rates are billed to the Special Teams for cost recovery back to the Fire Dept." Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Thornton and Todd. Nay: None. Absent: Keefe. Motion passed.
9. Motion by Hafler, 2nd by Giszczak to accept the Utility Report June 2015 as submitted. Motion passed.
10. Motion by Giszczak, 2nd by Howard to approve Clerks Report Warrants # 16278 – 16430. Roll Call: Aye: Dew, Giszczak, Howard and Thornton. Nay: Hafler and Todd. Absent: Keefe. Motion passed.
11. Motion by Giszczak, 2nd by Todd "to purchase the BSA.net Miscellaneous Receivables software for the purpose of billing developer application escrow accounts and invoicing the Fire Department Cost Recovery billings. This will include the software purchase, installation, training and costs not to exceed \$4,550.00 which includes costs associated with our IT Tech Melron Electronics."

Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Thornton and Todd. Nay: none.
Absent: Keefe. Motion passed.

12. Motion by Giszczak, 2nd by Howard "to establish a temporary two person Election Record Retention Committee, for the purpose of verifying the contents of the approximately 30 Election Boxes, from 2006 through 2014, stored at the Iron Mountain record facility, which were eligible for records destruction 22 months after the Election for an estimated cost savings of \$786.00 per year of storage fees. The committee will meet at prearranged schedules times directly related to the delivery of the boxes from the Iron Mountain storage facility, approximately six (6) to eight (8) times prior to March 31, 2016 and the committee will automatically be dissolved upon the completion of this Election Record Retention verification project. Further to nominate Trustee Thornton who is the most familiar of our board members with election records, to participate with the Clerk to complete the Election Record Retention Committee project." Clerk withdrew motion.
13. Motion by Giszczak, 2nd by Dew to accept the Treasurers Report as provided and submitted. Roll Call: Aye: Dew, Giszczak, Hafler, Todd and Thornton. Nay: Howard. Absent: Keefe. Motion passed.
14. Motion by Giszczak 2nd by Thornton to approve purchase of HP Laser Jet Pro MFP425 dn all in one printer not to exceed \$400.00 for the treasurer's office. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Todd and Thornton. Nay: None. Absent: Keefe. Motion passed.
15. Motion by Giszczak, 2nd by Thornton to accept Assessors June 2015 Report. Motion passed.
16. Motion by Todd, 2nd by Hafler to have the Forensic/Audit Committee Report dated June 12, 2015 included in the minutes.

Augusta Township Forensic Audit and Audit Committee Report

Friday, June 12, 2015

Dear Board of Trustee Members,

As you know for several month, our township's finances and individual(s) have been under investigation by the Michigan State Police as a result of a complainant I filed. I was informed by Lt. Lisa Gee-Cram that the initial investigation is completed, and the information will be submitted to the State Attorney General's Office for review. This process will take some time and I ask that the board be patient and tolerant of the process. For several months members of our township have inquired as to when charges will be brought forth on individual officials of the township. I ask that members refrain from contacting the State Police or any other investigative entity that is involved in this matter, unless you have information that will assist with their

investigation. The State Treasury Department assisted in this investigation as well. Both the State Treasury Department and Michigan State Police will fully update the board on their finding at an appropriate time and date. I have not been told of any criminal charges being brought against any member of our township's board or their deputies at this time. However, the Forensic Audit Committee investigation yield incriminating evidence from individual(s) and we anticipate that there will be criminal charges. But everyone needs to understand that the final decision is under the authority of the State Attorney General Office.

I personally would like to thank all those involve for their cooperation in this matter. I like to thank the individual(s) responsible for admitting to their inappropriately actions and the admissions of fund that were stolen. Thanks for stepping up to the plate and coming forward. I believe these individual(s) demonstrated that they are truly remorseful for their wrongdoing. It was the right thing to do, by admitting responsibility for their actions. I am not permitted to share the name(s) of anyone admitting to their criminal activity. Everyone has constitutional rights and I ask that we respect those rights.

Most importantly I like to thank Lt. Lisa Gee-Cram and Mr. Cary Vaughn for their hard work and dedication in this matter. They have worked long and hard to uncover the truth, and that was the purpose of this investigation, in my opinion. We needed to know where the missing funds went and who was responsible for any wrong doing or criminal actions. Again I repeat, the State Attorney General Office has the final say and may ask for additional information. This is only an update to the board by the Forensic Audit Committee. Augusta Township Forensic Audit and Audit Committee Report

As you know that I have been in contact with the Federal Bureau of Investigation. As recent as May or June 2015, Kim Jones and I were ask to meet with the FBI and the meeting took place at the Detroit office. A few days afterwards I turned over several copies of documents that were recovered from Kim Jones by the Forensic Audit Committee. The documents were turned over to a FBI Forensic Auditor, who signed for the documents. I have a copy of that receipt and will provide the receipt at a later date. After receiving authorization to do so. I also provided additional information that I recovered over the course of the Forensic Audit Committee investigation. I have spoken with agents from the FBI Detroit office but the review is being assigned and conducted by the FBI Ann Arbor office, which is now located within the Detroit office. I was authorized by the agent in charge and given permission to report that the FBI is reviewing this matter. I apologize for the delay, but I did not want to report to the board without FBI authorization first. I ask that our Retention Resolution Policy that was put in place months ago enforcing board action NOT to destroy documents without board approval continue to be followed. The FBI may need additional financial records in the future.

For several months the Forensic Audit Committee exercised discipline by not sharing facts known in this investigation and it wasn't an attempt to mislead anyone on the board. Our actions were dictated by the investigation and individuals in charge of the investigation had a right to investigate without any interference from the board or the Forensic Audit Committee. Again thank you all for your cooperation.

I will be out of pocket for the next couple of weeks or so, for a vacation out of the country and medical reasons. Again please be patient and trust the professional law enforcement officers in the performance of their duty. God bless you all in the future.

Ira Todd

Forensic Audit Committee

Trustee of Augusta Township

Roll Call: Aye: Dew, Giszczak, Hafler, Todd and Thornton. Nay: Howard. Absent: Keefe. Motion passed.

17. Motion by Giszczak, 2nd by Todd to adopt the Planning Commission recommendation Master Plan as amended as the final effect 08/01/15. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Todd and Thornton. Nay: None. Absent: Keefe. Motion passed.

Motion by Giszczak, 2nd by Todd to accept Planning Commission recommendation and approve Dollar General Store conditional rezoning from Agricultural Residential to General Commercial (retail only) T-20-01-400-017 based on and cited for the record of Carlisle Wortman Planning Commission memorandum dated July 16, 2015:

1. The proposed rezoning is consistent with the emerging pattern of land uses in this location of the Township including a concentration of existing and anticipated commercial uses.

2. The proposal excludes all other uses ordinarily allowable in the GC zoning district except a retail store.
3. The proposed retail store use is considered a reasonable extension of the commercial land use designation to the south.
4. The proposed rezoning supports the goal of the Master Plan to *promote the limited development of commercial uses in appropriate locations of the Township, to serve the everyday needs of Township residents.*
5. The proposed rezoning is unlikely to result in an unreasonable impact or burden upon public facilities or services.

Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Todd and Thornton. Nay: None.
Absent: Keefe. Motion passed.

18. Motion by Hafler, 2nd by Todd to have Augusta Charter Township Notice and Order to Appear Discussion and Questions signed by the Supervisor as dated 07/16/15 be included in the meeting minutes. Roll Call: Aye: Hafler, Todd and Thornton. Nay: Dew, Giszczak and Howard. Absent: Keefe. Motion failed.

19. Motion by Giszczak, 2nd by Dew to adopt the Freedom of Information Act as Final for the Public Summary of FOIA Procedures and Guidelines, the FOOIA Request for Public Records form, the Notice to Extend Response Time for FOIA Requests form, the Notice of Denial of FOIA Requests form, the FOIA Appeal form to appeal a denial of records form, the FOIA Appeal form to appeal an excess fee from and the FOIA Procedures and Guidelines. Friendly amendment Howard accepted by Giszczak in FOIA Procedures and Guideline to remove section 2 the paperwork related to verbal requests as advised by Attorney Fahey and Attorney Koski, friendly amendment Hafler accepted by Giszczak to update the Township to include P. O. Box 100. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Todd and Thornton. Nay: None. Absent: Keefe. Motion passed.

20. Motion by Giszczak, 2nd by Howard Signed Posting of Meeting Minutes.
Giszczak withdrew motion.

21. Public comment opened at 8:56 p.m. closed at 8:56 p.m.

22. Motion to adjourn by Hafler, 2nd by Giszczak at 8:56 p.m.

Respectfully submitted:

Pete Hafler, Supervisor

Date

Kathy Giszczak, Clerk

Date