

Augusta Charter Township
Board of Trustees
Regular Meeting
8021 Talladay Road
PO Box 100
Whittaker, MI 48190
February 25, 2014

1. Meeting called to order at 7:00 pm by Giszczak in the absence of the Supervisor.
2. Pledge of Allegiance.
3. Roll Call: Present: Dew, Giszczak, Howard, Keefe and Thornton. Absent: Hafler and Todd.
4. Motion by Howard, 2nd by Dew to nominate Trustee Keefe as the chairperson in the Supervisor's absence, nomination accepted by Keefe. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.
5. Motion by Thornton, 2nd by Howard to accept agenda as submitted. Motion passed.
6. Motion by Thornton, 2nd by Dew to approve January 28, 2014 regular meeting minutes as amended. Motion passed.
7. Motion by Giszczak, 2nd by Dew to approve note of February 10, 2014 meeting cancelled due to lack of quorum to be filed in the meeting minute's book. Motion passed.
8. Motion by Howard, 2nd by Dew that the minutes of this meeting (February 25, 2014) reflect that the vote of the November 26, 2013, item #21, that the nay votes were Howard, Todd and Giszczak. Motion passed.
9. Public comments opened at 7:20 pm and closed at 7:22 pm.
10. Motion by Giszczak, 2nd by Dew to accept Fire Department January 2014 report as submitted. Motion passed.
11. Motion by Giszczak, 2nd by Dew to accept Utility Management Report of January 2014 as submitted. Motion passed.
12. Motion by Giszczak, 2nd by Thornton to authorize payment of invoices #144649, 144650 and 144651 as a onetime only prepay due to the receipt of the invoice detail provided by OHM in recognition of our OHM representative's leave of absence. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.

13. Motion by Giszczak, 2nd by Howard to approve warrants #14728 to 14812 with exception of #14764 to hold the Scotts collision to be prepaid upon receipt of confirmation of Fire Chief inspection. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.
14. Motion by Giszczak, 2nd by Howard to approve Journal entries # 4735 to 4749. Roll Call: Aye: Giszczak, Howard and Keefe. Nay: Dew and Thornton. Absent: Hafler and Todd. Motion passed.
15. Motion by Giszczak, 2nd by Keefe to accept the Clerk's 4th Quarter Revenue and Expense report for the fourth quarter ending January 31, 2014 as submitted. Roll Call: Aye: Dew, Giszczak, Howard and Keefe. Nay: Thornton. Absent: Hafler and Todd. Motion passed.
16. Motion by Giszczak, 2nd by Keefe to allocate \$1,004.51 from the suspense account #101-000-204.000 to and expense account and to amend the budget to reflect the over payment for the former deputy clerk Mervyn, friendly amendment Thornton to expense it to the deputy clerk line item (#101-215-702.200). Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.
17. Motion by Thornton, 2nd by Keefe to accept the Treasurer's report as given. Motion passed.
18. Motion by Giszczak, 2nd by Howard to accept the Assessor reports for December 2013 and January 2014. Motion passed.
19. Motion by Thornton, 2nd by Dew to keep the Budget year from April 1st to March 31st. Roll Call: Aye: Dew and Thornton. Nay: Giszczak, Howard and Keefe. Absent: Hafler and Todd. Motion failed.
20. Motion by Giszczak, 2nd by Thornton to accept the Guideline for Public Inspection of the Assessing Records as amended and update to insert "Assessing" before "Records" and replace "clerk" with "department representative". Motion passed.
21. Motion by Giszczak, 2nd by Keefe to authorize the township attorney to review the "Resolution to Place Tax Levy Proposition on the ballot for August 2014 to Provide Fire Protection and Preservation" for any updated legal language since 2010 for a "renewal" millage. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.

22. Motion by Giszczak, 2nd by Thornton, to authorize as a prepay of \$10, 634.50 to American Arbitration Association. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.
23. Motion by Howard, 2nd by Thornton that the draft budget, dated 2/7/2014, be returned to the Supervisor's office to be updated so as to be compliant with the Uniform Budget Manual, page 14, MCL 141.435, Section 15 to include all items in number 1a through 1g and number 2. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.
24. Motion by Howard, 2nd by Thornton to have the Corrective Action Plan letter for the fiscal audit year 2012/2013 be approved and submitted to the State Treasurer's office of the Local Audit Division. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.
25. Motion by Thornton, 2nd by Dew to table the Forensic Fraud Audit Resolution. Roll Call: Aye: Dew, Howard, Keefe and Thornton. Nay: Giszczak. Absent: Hafler and Todd. Motion passed.
26. Motion by Howard, 2nd by Giszczak to move that we contract with and pay BS&A to have a technician assist the Treasurer's Office to complete the bank and tax reconcilements and input into the BS&A software so that it will reconcile to the General Ledger as required to complete the year end details for the 2013 and 2014 budget/audit years. Friendly amendment Dew to remove "to have a technician assist the Treasurer's office" accepted by Howard. Friendly amendment Giszczak not to exceed \$2,000.00, accepted by Howard. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.
27. Motion by Howard, 2nd by Giszczak to accept Gary Taepke's bid for a maximum of 14 grass cuttings at \$100/cut which includes trimming around all grave markers, fences and blowing grass of the markers. Roll Call: Aye: Dew, Giszczak, Howard and Keefe. Nay: Thornton. Absent: Hafler and Todd. Motion passed.
28. Motion by Howard, 2nd by Giszczak to look in the 2014 Solid Waste and Recycling opportunity and report back to the Board. Motion passed.
29. Motion by Dew, 2nd by Thornton to accept the quote for the Absopure bottled water, to rent the dispenser with cold water for \$14.00 per month and \$7.00 per bottle of water. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Thornton. Nay: None. Absent: Hafler and Todd. Motion passed.

30. Motion by Thornton, 2nd by Howard to pass the “Resolution Opposing Action to Dissolve the County Board of Road Commissions and Transfer the Powers and Duties of the County Road Commission to the County Board of Commissioners.” Roll Call: Aye: Dew, Howard, Keefe and Thornton. Nay: Giszczak. Absent: Hafler and Todd. Motion passed.

31. Public comments opened at 10:08 pm and were closed at 10:08 pm.

32. Motion by Giszczak, 2nd by Keefe to adjourn at 10:08 pm. Motion passed.

Pete Hafler, Supervisor

Date Signed

Kathy Giszczak, Clerk

Date Signed