

Augusta Charter Township  
Board of Trustees  
Regular Meeting  
8021 Talladay Road  
PO Box 100  
Whittaker, MI 48190  
January 28, 2014

1. Meeting called to order at 7:00 pm.
2. Pledge of Allegiance.
3. Roll Call: Present: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Absent: None.
4. Motion by Giszczak, to accept the agenda as submitted with the following amendments: 1) to add the Fire Chief's request for vehicle repair deposit, 2) to move "cash report" from clerks reports to treasurer reports, and) to remove fire chief's request for "clerk to file for fire department millage" because the resolution was not in the board package and request supervisor provide millage resolution in first February 10 2014 board package for board consideration. Roll Call: Ayes: Giszczak, Howard and Keefe. Nays: Dew, Hafler, Thornton and Todd. Motion Failed.
5. Motion by Hafler, 2<sup>nd</sup> by Thornton to accept agenda as submitted. Motion passed.
6. Motion by Hafler, 2<sup>nd</sup> by Thornton to approve January 13, 2014 regular meeting minutes as amended. Motion passed.
7. Public comments opened at 7:07 pm and closed at 7:10 pm.
8. Motion by Giszczak, 2<sup>nd</sup> by Todd to accept Fire Department December 2013 report as submitted. Motion passed.
9. Motion by Hafler, 2<sup>nd</sup> by Thornton to allow fire chief to put the fire tanker up for sealed bids. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
10. Motion by Hafler, 2<sup>nd</sup> by Thornton, to have the clerk fill out the resolution to the fire department millage. Friendly amendment Giszczak that the clerk's office is willing to forward the prior fire millage resolution to the township attorney for the supervisor's office. Friendly amendment denied by Hafler. Hafler motion continued to have clerk bring it to the board at the next meeting. Friendly amendment Giszczak for supervisor to forward the fire millage resolution previously sent [1/2/2014 4:18 pm] to the supervisor by the clerk's office for the

board package. Hafler denied friendly amendment. Roll Call: Aye: Hafler, Howard, Keefe, Thornton and Todd. Nay: Dew and Giszczak. Absent: None. Motion passed.

11. Motion by Giszczak, 2<sup>nd</sup> by Thornton for fire department to purchase 4" diameter hose for the new tanker truck from Apollo not to exceed \$5,250.00. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
12. Motion by Giszczak, 2<sup>nd</sup> by Todd to authorize the Scott's Collision Shop on Rawsonville Road to repair the 2004 Dodge Durango and authorize \$5,984.00 as a prepay. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
13. Motion by Hafler, 2<sup>nd</sup> by Thornton to pay UMS \$1,600.00 immediately under code 8, invoice #2726. Friendly amendment Giszczak, if not already processed, accepted by Hafler. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
14. Motion by Hafler, 2<sup>nd</sup> by Thornton to pay C&C Instrumentation and Controls job #131211A \$829.50 immediately. Friendly amendment Giszczak to process as a prepay if not already processed. Friendly amendment not accepted by Hafler. Hafler added to motion to process immediately if not already in process. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
15. Motion by Hafler, 2<sup>nd</sup> by Thornton to pay Sensus invoice #ZA14012966 as a prepay for \$1,524.60 for the auto read software support for the utility reading software equipment. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
16. Motion by Hafler, 2<sup>nd</sup> by Thornton to renew for another 20 hours in the amount of \$2,375.00 to Dominant Systems for Computer services. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
17. Motion by Giszczak, 2<sup>nd</sup> by Todd to approve warrants #14613 to #14727. Roll Call: Aye: Dew, Giszczak, Howard, Keefe, Thornton and Todd. Nay: Hafler. Absent: None. Motion passed.
18. Motion by Howard, 2<sup>nd</sup> by Giszczak to approve Journal entries #4699 to 4734. Roll Call: Aye: Dew, Giszczak, Howard, Keefe, and Todd. Nay: Hafler and Thornton. Absent: None. Motion passed.

19. Motion by Giszczak, 2<sup>nd</sup> by Keefe to accept the Clerk's 3<sup>rd</sup> Quarter Revenue and Expense report for the third quarter ending December 31, 2013. Roll Call: Aye: Dew, Giszczak, Howard, Keefe, and Todd. Nay: Hafler and Thornton. Absent: None. Motion passed.

20. Motion by Giszczak, 2<sup>nd</sup> by Keefe to accept the following Budget Amendments:

1. Decrease election revenue 101-191-687.000 by \$5,000.00,
2. Increase pension plan 101-101-706.000 by \$1,600.00 for the addition of the deputy supervisor 11/18/2013,
3. Increase clerk part time help 101-215-702.400 by \$50.00 to offset hall closures the week of 1/27/2014 through the fiscal year ending 3/31/2014,
4. Decrease election salaries 101-191-702.100 \$5,040.00,
5. Decrease part time election salaries 101-191-702.400 by \$2,000.00
6. Decrease clerk training 101-215-806.000 by \$1,000.00, and
7. Decrease drains at large 101-445-810.000 \$20,121.49.
8. Friendly amendment Howard, accepted by Giszczak to increase FOIA fee revenue 101-000-691.000 by \$100.00.

Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.

21. Motion by Hafler, 2<sup>nd</sup> by Todd to accept December 2013 Utility Report from UMS as submitted. Motion passed.

22. Motion by Dew, 2<sup>nd</sup> by Todd for board to approve the corrective action plan submitted by the treasurer and if approved treasurer will forward to the state. Dew withdrew motion.

23. Motion by Giszczak, 2<sup>nd</sup> by Hafler to approve the 2014 Hardship Guidelines recommended by the assessor, friendly amendment Howard to put on the website, accepted by Giszczak. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.

24. Motion by Giszczak, 2<sup>nd</sup> by Dew to accept Freedom of Information report as submitted. Motion passed.

25. Motion by Todd, 2<sup>nd</sup> by Thornton to make UHY, LLC CPA as Augusta Charter Township auditor for the fiscal years ending 2014, 2015 and 2016 for \$25,000.00, \$25,500.00 and \$26,000 respectively. Friendly amendment by Giszczak, not accepted by Todd, contingent upon this agreement being reviewed by the township attorney to confirm if it a paid at will contract verses a term contract. Roll Call: Aye: Hafler, Thornton and Todd. Nay: Dew, Giszczak, Howard and Keefe. Motion failed.

26. Motion by Hafler, 2<sup>nd</sup> by Dew to approve the UHY, LLC CPA as our auditor for the fiscal year ending 2014, 2015 and 2016 for \$25,000.00, \$25,500.00 and \$26,000 respectively and contingent that after submitted to our attorney and determined as an at will contract. Friendly amendment Keefe with changing Independence Township to Augusta Charter Township and to verify court is Oakland County or Washtenaw County. Friendly amendments accepted by Hafler. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
27. Motion by Howard, 2<sup>nd</sup> by Todd to take a 7 minute break at 9:35 pm.
28. Meeting called back to order at 9:43 pm.
29. Note: Forensic Fraud Audit agenda requests, one offered by Todd and one by Howard were removed from the agenda until receipt of additional audit companies.
30. Motion by Hafler, 2<sup>nd</sup> by Howard to accept the Zoning Board of Appeals report as submitted and given by Keefe. Motion passed.
31. Motion by Giszczak, 2<sup>nd</sup> by Howard to authorize the attached Washtenaw County Charge Back report dated 11/15/2013 to be forwarded as an example, not a specific collection, to township attorney for recommendation regarding the general treatment of chargebacks for special assessment districts and delinquent water sewer. Specifically, the answer if these are collectible by the township and what is the mechanism to collect? Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
32. Motion by Giszczak, 2<sup>nd</sup> by Keefe to authorize not to exceed \$225.00 for the purchase of a monitor and mouse and to authorize Dominant Systems to reset up the meeting room computer terminal, using the computers in storage previously replaced with our new computers and to reauthorize the March 2013 purchase of the wireless adaptor for the purpose of providing the Forensic Auditors access to our computer files from the meeting/conference room. Also to note that the computer terminal set-up was originally intended to provide our Trustees with a work station and read only access to the townships saved files including BSA access to generate read only reports. Roll Call: Aye: Giszczak and Howard. Nay: Dew, Hafler, Keefe, Thornton and Todd. Motion failed.
33. Public comments opened at 10:36 pm and were closed at 10:36 pm.
34. Motion by Hafler, 2<sup>nd</sup> by Todd to adjourn at 10:36 pm. Motion passed.

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Pete Hafler, Supervisor

Date Signed

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Kathy Giszczak, Clerk

Date Signed