

Augusta Charter Township
Board of Trustees
Regular Meeting
8021 Talladay Road
PO Box 100
Whittaker, MI 48190
December 17, 2013

1. Meeting called to order at 7:00 pm.
2. Pledge of Allegiance.
3. Roll Call: Present: Giszczak, Hafler, Howard, Keefe and Thornton Absent: Dew and Todd.
4. 7:02 pm Dew arrived.
5. Motion by Giszczak, 2nd by Howard to accept the agenda as submitted with the following amendments: 1) to move “cash report” from clerks reports to treasurer reports, and 2) to move Title Company refund to warrants from township business. Motion passed.
6. Motion by Hafler, 2nd by Thornton to remove cash report completely from the agenda. Roll Call: Aye: Dew, Hafler and Thornton. Nay: Giszczak, Howard and Keefe. Absent: Todd. Motion failed. 7:13 pm Todd arrived.
7. Motion by Giszczak, to approve the November 18, 2013 special meeting minutes [drafted by Trustee Thornton] as amended to remove the first paragraph “Clerk Giszczak was absent from the meeting and was not excused. She did not assign anyone to take the minutes in her absence”; and further for the record [per 10/22/2013 motion] to insert “...the clerk will arrange for the minutes to be taken by a non-board member if time permits, otherwise, in the absence of the clerk, the board shall appoint one (1) of its members as temporary clerk for that meeting.” [MCL 42.5]. Roll Call: Aye: Giszczak. Nay: Dew, Hafler, Howard, Keefe, Thornton and Todd. Motion failed.
8. Motion by Hafler, to remove the first sentence “Clerk Giszczak was absent from the meeting and was not excused.”, [from the November 18, 2013 meeting minutes], along with what time and correction of the word Talladay. Friendly amendment by Dew to insert, after the ‘Roll Call Giszczak absent’, to insert 2nd sentence [of original first paragraph] “She did not assign anyone to take the minutes in her absence” because having it as the first [line] of the minutes doesn’t make sense. Friendly amendment by Giszczak, not accepted by Hafler, “...the clerk will arrange for the minutes to be taken by a non-board member if time permits, otherwise, in the absence of the clerk, the board shall appoint one (1) of its members as temporary clerk for that meeting.” [MCL 42.5]. Motion passed.

9. Motion by Hafler, 2nd by Thornton to approve November 26, 2013 regular meeting minutes as amended. Motion passed.
10. Public comments opened at 7:26 pm and closed at 7:28 pm.
11. Motion by Hafler, 2nd by Giszczak to accept Fire Department November 2013 report as submitted. Motion passed.
12. Motion by Giszczak, 2nd by Howard to hire Michael Troy and James H Hagerman as recommend by Fire Chief Chevrette. Giszczak withdrew motion.
13. Motion by Giszczak, 2nd by Howard to hire Michael Troy as recommend by Fire Chief Chevrette. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
14. Motion by Dew, 2nd by Howard to table recommendation to hire James H Hagerman until the first meeting in January 2014. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
15. Motion by Giszczak, 2nd by Todd to approve warrants #14552 through #14612. Roll Call: Aye: Dew, Giszczak, Howard, Keefe, Thornton and Todd. Nay: Hafler. Absent: None. Motion passed.
16. Motion by Giszczak, 2nd by Dew to authorize as a prepay of Streamlight & Chelsea Area Fire Authority upon receipt of new vendor paperwork. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
17. Motion by Giszczak, 2nd by Keefe to refund title company \$196.02. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
18. Motion by Dew, 2nd by Keefe to refund \$120.18 for 10924 Bunton upon receipt of forwarding mailing address. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
19. Motion Giszczak, 2nd Howard to approve Journal entries #4675 to 4698. Roll Call: Aye: Dew, Giszczak, Howard, Keefe, Thornton and Todd. Nay: Hafler. Absent: None. Motion passed.
20. Motion by Hafler, 2nd by Thornton to approve Supervisor verbal report as given. Motion passed.

21. Motion by Hafler, 2nd by Thornton to accept November 2013 Utility Report as submitted. Motion passed.
22. Motion by Hafler, 2nd by Todd to accept verbal Treasurer Report as given. Motion passed.
23. Motion by Hafler, 2nd by Dew to accept Assessor November 2013 report as submitted. Motion passed.
24. Motion by Howard, 2nd by Thornton to accept Freedom of Information report as submitted. Motion passed.
25. Motion Hafler, 2nd by Keefe to approve the 2014 Township Board meeting schedule as amended. . Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
26. Motion by Hafler, 2nd by Howard to have the Fire Department get a Sam's Club business account in the Fire Departments name, or the townships name. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
27. Motion by Hafler, 2nd by Thornton to have the clerk's office publish in the paper of record "Augusta Charter Township is requesting any auditor that is interested in doing the township audit please contact the township at 734-461-6117 ext 203." Friendly amendment Todd to add they be a CPA inserted after auditor; friendly amendment Howard include licensed CPA. Hafler withdrew motion.
28. Motion by Howard, 2nd by Todd to take a 10 minute break at 8:54 pm. Motion passed.
29. Meeting called back to order.
30. Motion by Dew, 2nd by Todd to have the clerk's office publish in the paper of record "Augusta Charter Township is requesting proposals for a CPA for the 2013/2014 fiscal year end audit. Proposals must be submitted by 3pm 1/22/2014 at Augusta Township, 8021 Talladay Road, PO Box 100, Whittaker, MI 48190, Attention Supervisor." Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
31. Motion by Thornton, 2nd by Todd to adopt the Augusta Charter Township Board Resolution to Engage Forensic Accountant. Motion withdrawn until CPA identified.
32. Motion by Dew, 2nd by Hafler to purchase BSA software suite .net, not to exceed \$15,165.00 as a onetime prepay in January 2014. Friendly amendment Giszczak, that the current year end 2013 audit significant deficiencies are updated on the current BSA Pervasive [software]

and the Treasurer provides the Clerk the bank reconciliation to date to verify to the General Ledger before the conversion to BSA.net as recommended by the auditor, amendment not accepted by Dew. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.

33. Motion by Hafler, 2nd by Thornton to have clerk come to the board before expenditures out of the eight accounts, (Election Salaries, Election Part Time Help, Election Office Supplies, Elections Postage, Deputy Clerk Salary, Clerk Part time Help, Clerk Office Supplies, Clerk Training.) Friendly amendment Howard, not accepted by Hafler to require all officers/deputies to come to the board before spending. Roll Call: Aye: Hafler. Nay: Dew, Giszczak, Howard, Keefe, Thornton and Todd. Absent: None. Motion failed.

34. 11:11 pm Keefe leaves meeting.

35. Motion by Hafler, 2nd by Thornton to pay deputy clerk \$1.00 per month starting today [12/17/2014]. Hafler withdrew motion.

36. Motion by Giszczak, 2nd by Howard to authorize the clerk to forward the draft of the "Credit Card Use Policy Resolution" to township Attorney Fahey for review prior to Board consideration. Friendly amendment by Howard to note that the supervisor is not in favor of monitoring and overseeing compliance with credit card usage. Roll Call: Aye: Dew, Giszczak, Howard, Thornton and Todd. Nay: Hafler. Absent: Keefe. Motion passed.

37. Public comments opened at 11:46 pm and were closed at 11:46 pm.

38. Motion by Hafler, 2nd by Thornton to adjourn at 11:46 pm. Motion passed.

Pete Hafler, Supervisor

Date Signed

Kathy Giszczak, Clerk

Date Signed