

Augusta Charter Township
8021 Talladay Road, Whittaker, MI 48190
Regular Board of Trustees Meeting
March 26, 2013 7:00 pm

1. Call meeting to order at 7:00 pm.
2. Pledge of Allegiance.
3. Roll Call: Present: Dew, Giszczak, Howard, Keefe and Thornton. Absent: Hafler and Todd.
4. Motion by Thornton, 2nd by Howard to nominate Joe Keefe as chair. Motion passed.
5. Motion by Giszczak, 2nd by Howard to accept agenda as submitted with the following amendments: To add: Under Clerk's Reports as originally submitted by the Thursday noon deadline: Budget Update / Adopt by 04/01/13. To Move: to Fire Department Reports: the Tanker Financing. To Move: To Clerk's Reports: Budget Changes submitted including: Child's Cemetery Appropriations Act, BSA Software Training and Resignation from Budget facilitation per MCL 42.10. To Remove: GASB54 Fund Balance Policy along with the following agenda items as there were no reports submitted in the Boards package: 8A, 8C1, 8C3, 8D, 8F through 8L, 8N, 8O, 9A, 9C and 9K. Roll Call: Aye: Giszczak, Howard and Keefe. Nay: Dew, Thornton and Todd. Absent: Hafler. Motion Failed.
6. Todd arrived at 7:08 p.m.
7. Motion by Giszczak, 2nd by Dew to approve the Meeting Minutes of 03/11/2013 – 5:30 p.m. Special Meeting as submitted. Motion passed.
8. Motion by Giszczak, 2nd by Howard to approve the Meeting Minutes of 03/11/2013 – 6:00 p.m. Public Budget Hearing as submitted. Motion passed.
9. Motion by Giszczak, 2nd by Dew to approve the Meeting Minutes of 03/11/2013 – 7:00 p.m. Board as amended. Motion passed.
10. Motion by Thornton, 2nd by Dew to allow Augusta Charter Township Supervisor to participate by phone (teleconference) until his doctor gives

him permission to return to work; participation includes to make motions and vote and excludes chairing the meeting. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton, Todd. Nay: None. Absent: None. Motion passed.

11. At 7:33 p.m. Supervisor Hafler participating by teleconference.
12. Public Comment opened at 7:12 p.m. closed at 7:21 p.m.
13. Motion by Giszczak, 2nd by Howard to accept the Fire Department Report as submitted. Motion passed.
14. Motion by Giszczak, 2nd by Thornton to accept the Fire Department gift donation of \$543.57 from BSNF Rail Road on behalf of Richard Marker to be deposited in Fire Fund Revenue account # 206-000-694.000 other income. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
15. Motion by Giszczak, 2nd by Howard to accept the February 2013 Utility Report from Wade Trim as submitted. Motion passed. The Supervisor voted nay.
16. Motion by Thornton, 2nd by Todd to accept the Treasurers verbal report as given. Motion passed.
17. Motion by Giszczak, 2nd by Howard to approve the Warrants # 13927 – 13993 as submitted. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Todd. Nay: Hafler and Thornton. Absent: None. Motion passed.
18. Motion by Giszczak, 2nd by Howard to approve the Journal Entries # 4416 – 4449 as submitted. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Todd. Nay: Hafler and Thornton. Absent: None. Motion passed.
19. Motion by Todd, 2nd by Thornton to prevent the destruction of electronic and paper documents from April 1, 2005 to present, including Supervisor, Treasurer, Clerk and Deputies of township hall, computer and offsite storage

and all locations. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton, and Todd. Nay: None. Absent: None. Motion passed.

20. Motion by Hafler, 2nd by Thornton to accept the verbal Planning Commission Report from Trustee Keefe. Motion passed.
21. Motion by Giszczak, 2nd by Hafler to accept the Assessor Report for February 2013 as submitted. Motion passed.
22. Motion by Hafler, 2nd by Thornton to accept resignation of Trustee Todd as liaison to Planning Commission. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
23. Motion by Hafler, 2nd by Dew to nominate Robert Blackmon to Planning Commission. Roll Call: Aye: Dew, Hafler, Thornton and Todd. Nay: Giszczak, Howard and Keefe. Absent: None. Motion passed.
24. Motion by Giszczak, 2nd by Howard to purchase HP Laser Jet Enterprise 500 color printer M551dn not to exceed \$900.00 friendly amendment accepted, to purchase when on sale if possible in next 30 days. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
25. Motion by Giszczak, 2nd by Thornton to purchase the DWA-130 Wireless Network Adaptor not to exceed \$40.00. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
26. Motion by Hafler, 2nd by Thornton to add Supervisor Deputy to the 2013/2014 Budget at the wage set by the Board for deputies salaries, friendly amendment by Giszczak not accepted by Hafler that it be contingent upon the Board receiving and approving a job description with qualifications. Roll Call: Aye: Hafler, Keefe, Thornton and Todd. Nay: Dew, Giszczak and Howard. Absent: None. Motion passed.

27. Motion by Howard, 2nd by Giszczak to add a new budget line item for a stipend of \$600.00 per budget year to be paid to Brian Shelby in return for his service as Acting Sexton for Child's Cemetery be added to our 2013/2014 Budget and our Budget Template. This line item would be numbered GL # 101-276-807.000 Contract Services/Labor. A formalized Sexton Agreement would be developed between the Augusta Township board and Mr. Shelby that would detail the basic maintenance tasks and services he will perform as the Sexton of Childs Cemetery and the Township's responsibilities for financing the maintenance and upkeep of a cemetery not otherwise maintained by an outside entity. This is in accordance with MCL Act 46 of 1931 Chapter 128.11 and Act 113 of 1915 Chapter 128.61. Friendly amendment Giszczak accepted by Howard, contingent upon completion of a Board approved agreement with up to 10 hours admin work with Clerk to resume paperwork tasks from the MTA 2009 Workshop. Roll Call: Aye: Giszczak, Howard, Keefe and Todd. Nay: Dew, Hafler and Thornton. Absent: None. Motion passed.
28. Motion by Giszczak, 2nd by Howard to add to the 2013/2014 Budget Training GL #101-101-806.000 for each Officer to arrange for training by coordinating and scheduling the BS&A one day onsite training previously approved by the Board not to exceed \$900.00 for Officers, Deputies and Staff or to enroll to take classes at the BS&A training facility. Roll Call: Aye: Dew, Giszczak, Howard and Keefe. Nay: Hafler, Thornton and Todd. Absent: None. Motion passed.
29. Motion by Thornton, 2nd by Hafler salaries for 2013/2014 remaining the same as for 2012/2013 at: Officers \$23,985.52, Deputies \$ 28,745.60 and for 4 Trustees at \$18,020.00 and the Receptionist at \$24,902.00. Roll Call: Aye: Dew, Giszczak, Hafler, Howard, Keefe, Thornton and Todd. Nay: None. Absent: None. Motion passed.
30. Motion by Giszczak, 2nd by Howard to adopt the 2013/2014 Budget Appropriation Act as amended. Roll Call: Dew, Giszczak, Howard, Keefe, Thornton and Todd. Nay: Hafler. Absent: None. Motion passed.

31. Motion by Giszczak, 2nd by Keefe to accept Clerk Giszczak's resignation from performing the Statutory Duties of MCL 42.10 (i) effective immediately (a duty of the Supervisor when a Superintendent or Manager are not assigned to do this duty) which states that "The township board ... shall have power to appoint a township superintendent and may delegate ..." to a superintendent (or manager per MCL 42.10a) and if not delegated then these duties shall be exercised by the supervisor, "To prepare and administer the annual budget ...". Roll Call: Aye: Dew, Giszczak, Howard, Keefe, Thornton and Todd. Nay: Hafler. Absent: None. Motion passed.
32. Motion by Keefe, 2nd by Todd to table Fire Department Tanker Financing to the next meeting. Motion passed.
33. Public comment opened at 9:43 p.m. closed at 9:50 p.m.
34. Motion to adjourn by Howard, 2nd by Keefe at 9:59 p.m. Motion passed.

Respectfully submitted:

Pete Hafler, Supervisor

Date

Kathy Giszczak, Clerk

Date