

Augusta Charter Township
8021 Talladay Road, Whittaker, MI 48190
Regular Board of Trustees Meeting
February 26, 2013 7:00 pm

1. Call meeting to order at 7:03 pm.
2. Pledge of Allegiance.
3. Roll Call: Dew, Giszczak, Howard, Keefe, Thornton and Todd. Absent: Hafler.
4. Motion by Giszczak, 2nd by Dew to nominate Trustee Todd as Chairperson.
Roll Call: Aye: Dew, Giszczak, Howard, Keefe, Thornton and Todd. Nay:
None. Absent: Hafler. Motion passed.
5. Motion by Giszczak, 2nd by Thornton to accept agenda as submitted with
the following amendments: To move Commissioner Sizemore up, to move
Clerks agenda to Clerks Reports and remove No Reports etc. To add under
Fire Department Reports the Emergency Fuel Agreement, under Clerks
Reports the School Elections, 4th Quarter Budget Amendments. To move to
Clerks Reports (9E) Budget Appropriation Act, (9F) and 2013/2014 Budget
Update and Narrative; also to move (9A) Commissioner Sizemore to
precede Board Correspondence. To remove for "No Reports" in the board's
package, 8A, F, G, H, I, J, L, M and I. Also to remove 9B per supervisor, 9D as
no report from auditor received and H because only Supervisor can
nominate Planning Commission member and is absent. Roll Call: Aye:
Giszczak, Howard, Keefe, Thornton and Todd. Nay: Dew Absent: Hafler.
Motion passed.
6. Motion by Todd, 2nd by Giszczak to approve the Meeting Min of 2/11/13 as
amended. Roll Call: Aye: Dew, Giszczak, Howard, Keefe, Thornton and
Todd. Nay: None. Absent: Hafler. Motion passed.
7. Public Comment opened at 7:14 pm closed at 7:18 pm.
8. Motion by Giszczak, 2nd by Keefe to accept the Fire Department Report for
January as submitted. Motion passed.
9. Motion by Giszczak, 2nd by Todd to authorize Fire Chief Chevrette to enter
into the 2013 Washtenaw County Road Commissions Emergency Fueling

Access Agreement for 5 years. Roll Call: Aye: Dew, Giszczak, Howard, Keefe, Thornton and Todd. Nay: None. Absent: Hafler Motion passed.

10. Motion by Giszczak, 2nd by Todd to accept Supervisor/Utility email Report dated 2/19/13 as submitted. Motion passed.
11. Motion by Thornton, 2nd by Todd to accept the Treasurer Cash Report as submitted. Roll Call: Aye: Dew, Howard, Keefe, Thornton and Todd. Nay: Giszczak. Absent: Hafler. Motion passed.
12. Motion by Dew, 2nd by Giszczak to have Township email addresses put on the website. Motion passed.
13. Motion by Giszczak, 2nd by Thornton to approve warrants # 13844 – 13926. Roll Call: Aye: Dew, Giszczak, Howard, Keefe, Thornton and Todd. Nay: None. Absent: Hafler. Motion passed.
14. Motion by Giszczak, 2nd by Howard to approve Journal Entry # 4357 – 4415. Roll Call: Aye: Dew, Giszczak, Howard and Todd. Nay: Thornton. Absent: Hafler. Motion passed.
15. Motion by Giszczak, 2nd by Keefe to accept January 2013 (4th Quarter) Draft Revenue and Expense Report of General, Fire and Utility Fund as submitted. Roll Call: Aye: Dew, Giszczak, Howard, Keefe and Todd. Nay: Thornton. Absent: Hafler. Motion passed.
16. Motion by Giszczak, 2nd by Todd to amend 4th Quarter Budget Amendments as follows:

Election Department postage 101-191-728.000 up to \$3,300 and increase of 100.00,
Archives #101-101-730.00 up to \$5200 and increase of \$700.00,
Workers compensation #101-101-715.000 to \$2500.00 and increase of 1,000.
Payroll expense #101-101-705.000 to \$2,390 and increase of 569,
Drains at Large expense decrease of \$14,147.73 from the original for 40,000 to 25,852.27,
Net to fund balance of \$11,778.73.

17. . Roll Call: Aye: Dew, Giszczak, Howard, Keefe, Thornton and Todd. Nay: None. Absent: Hafler. Motion passed.
18. Motion by Giszczak to authorize the Clerk's office to update the Budget Appropriation Act for year ending 3/31/14 to change the Chief Administrative Officer from the Treasurer to A. Supervisor, B. Treasurer, C. Superintendent or keep the same for our meeting on 3/26/13 when the Board will need to adopt this document before the 4/1/13 Budget year begins. Giszczak withdraws motion; to table March 11th meeting for further discussion. Motion passed.
19. Motion by Giszczak, 2nd by Todd to amend the Draft 2013/2014 Budget for the public hearing on 3/11/2013 at 6 pm and authorize the legal notice for the public Truth in Taxation budget hearing for:
- General Fund Revenues \$961,932.10, Expenses \$176,715.42 for a net of \$200,216.68,
 - Fire Fund Revenues \$469,843.83, Expenses \$392,345.67 for a net of \$77,498.16 and
 - Utility Fund to be determined.
- The updates of the draft 2013/2014 Budget for the Public Hearing draft are as follows:

		2013-14
GL Number	Description	REQUESTED
101-000-453.000	Signs & Permits	200.00
101-000-483.000	Zoning Compliance - SF, ZC, ZCW	1,400.00
101-000-486.000	Address Applications - ADD	70.00
101-000-488.000	Land Division, Combination - LD	100.00
101-101-980.000	Tax Charge Backs	2,000.00
101-209-727.000	Office/Operating Supplies	400.00
101-209-804.000	Assessor Contract Labor	43,236.00
101-245-807.000	Contractual Services/Labor	13,000.00
101-245-904.000	Legal Notices	500.00
101-247-702.400	Board of Review Salaries	1,300.00
101-247-716.000	SS/Medicare Employer Expense	101.50
101-247-806.000	Training	500.00
101-247-904.000	Legal Notices	500.00
101-250-727.000	Office/Operating Supplies	25.00
101-250-728.000	Postage	75.00
101-253-702.400	Part-Time Treasurer Help	2,000.00
101-253-716.000	SS/Medicare Employer Expense	4,301.52
101-253-727.000	Office/Operating Expense	500.00
101-253-728.000	Postage	4,000.00
101-253-806.000	Training	600.00
101-253-807.000	Contractual Services	1,200.00
101-253-837.000	Dues	0.00
101-253-841.000	Travel/Mileage	600.00
101-253-901.000	Printing/Photocopies	1,600.00
101-265-924.000	Street Lights	6,084.00

Roll Call: Aye: Dew, Giszczak, Howard, Keefe, Thornton and Todd. Nay: None. Absent: Hafler. Motion passed.

20. Motion by Giszczak, 2nd by Todd to appoint Joe Keefe and Cath Howard to serve on the Election Commission. Roll Call: Aye: Dew, Giszczak, Howard, Keefe, Thornton and Todd. Nay: None. Absent: Hafler. Motion passed.
21. Motion by Giszczak, 2nd by Keefe to accept January 2013 Assessor Report as submitted. Roll Call: Aye: Giszczak, Howard, Keefe and Todd. Nay: Dew and Thornton. Absent: Hafler. Motion passed.
22. Motion by Giszczak, 2nd by Dew for Utility Billing to continue sending the Utility Month End Reports to the Clerk's office (and to anyone that wants them as

they are public information) so that the month end journal entries and reconcilements can be performed which is the duty of the Clerk's office to "maintain the general ledger." Roll Call: Aye: Dew, Giszczak, Howard, Keefe, Thornton and Todd. Nay: None. Absent: Hafler. Motion passed.

23. Motion by Dew, 2nd by Giszczak to table Township Stationary. Motion passed.

24. Motion by Giszczak, 2nd by Todd to accept the I. T. Computer request for Dominant Systems Services and approve APC Battery backups quote of \$285.00 and backup hard drives of \$399.00. Roll Call: Aye: Dew, Giszczak, Howard, Keefe, Thornton and Todd. Nay: None. Absent: Hafler. Motion passed.

25. Public comment opened at 9:31 p.m. closed at 9:35 p.m.

26. Motion by Todd, 2nd by Giszczak to adjourn meeting at 9:47 p.m. Motion passed.

Respectfully submitted:

Pete Hafler, Supervisor

Date

Kathy Giszczak, Clerk

Date