

Augusta Charter Township  
8021 Talladay Road, Whittaker, MI 48190  
Regular Board of Trustees Meeting  
February 14, 2012 7:00 pm

1. Call meeting to order at 7:00 pm.
2. Pledge of Allegiance.
3. Roll Call: Present: Burek, Giszczak, Shelby, Hafler, King and Tobler.  
Absent: Lula.
4. Motion by Giszczak, 2<sup>nd</sup> by Tobler to approve the agenda with the following amendments: to add Fire Department Draft 2012-13 Budget, add Utility Billing Transition to follow General Fund Budget Draft No. 2; to remove Superintendent Discussion, February Payroll, Missing Township Hall Flag, Supervisor's Duties and Utilities RFP's Wade Trim. Roll Call: Aye: Burek, Giszczak, Shelby, and Tobler. Nay: Hafler and King. Absent: Lula. Motion passed.
5. Motion by Giszczak, 2<sup>nd</sup> by Tobler to approve the 1/24/2012 special meeting minutes. Roll Call: Aye: Burek, Giszczak, Shelby, and Tobler. Nay: Hafler and King. Absent: Lula. Motion passed.
6. Motion by Giszczak, 2<sup>nd</sup> by Tobler to approve the 1/24/2012 regular meeting minutes. Roll Call: Aye: Burek, Giszczak, Shelby, and Tobler. Nay: Hafler and King. Absent: Lula. Motion passed.
7. Public comments opened at 7:11 pm, closed at 7:16 pm.
8. Lula arrived at 7:18 pm.
9. Motion by Giszczak, 2<sup>nd</sup> by Shelby to accept the Fire Department's 2012-2013 Draft Budget as updated to reflect the narrative budget request and include:  
  
206-000-400.000 Fund Balance Forward to add to the 2012-13 REQUESTED Column of \$372,496.50, and  
  
206-000-996.000 Capital Outlay Expense to \$305,000 (cost of Replacement pickup truck \$30,000 plus cost of replacement Tanker 3-1 \$275,000), and  
  
206-101-802.100 Principal Fire Truck update from 40,458.27 to 44,257.58, and  
  
206-101-802.200 Interest Expense update from 7,955.40 to 4,156.09, and

Move \$4,999.00 from 206-101-977.000 Equipment to 206-101-977.100 Equipment - Grants for the match approved by the Board.

Note: The balance on the current lease if paid off by 2/28/2012 is \$92,357.52 or there are two payments left on 2/28/2013 \$48,413.67 and 2/28/2014 of \$48,413.67, both include principal and interest. The payment due on 2/28/2013 is on line #206-101-802.100 and line #206-101-802.200. Roll Call: Aye: Burek, Giszczak, Shelby, Lula, King and Tobler. Nay: Hafler. Absent: None. Motion passed.

10. Motion by Giszczak, 2<sup>nd</sup> by Tobler to authorize the right of way cost share of not to exceed \$5,000 for the purchase of the Willis Road Bridge road right of way to move the sewer lines. Also, to authorize the Township Supervisor and the Superintendent to sign, and certified by the Clerk, the Augusta Township Agreement For the Right of Way Costs Associated with the Relocation of the Sanitary Sewer for the Willis Road Bridge Replacement Project in the current budget year ending 3/31/2012. Friendly amendment offered by Hafler to approve if the property owner and WCRC come to an agreement. Amendment not accepted. Roll Call: Aye: Burek, Giszczak, Shelby, King and Tobler. Nay: Hafler and Lula. Absent: None. Motion passed.
11. Motion by Giszczak, 2<sup>nd</sup> by Tobler to accept the Rosbolt Road Resident Petition and turn it over to the Township Road Liaison Trustee Tobler. Roll Call: Aye: Burek, Giszczak, Shelby, Hafler, Lula, King and Tobler. Nay: None. Absent: None. Motion passed.
12. Motion by Giszczak, 2<sup>nd</sup> by Tobler to appoint Brian Shelby to the Election Commission. Motion withdrawn by Giszczak.
13. Motion by Hafler, 2<sup>nd</sup> by King to have Clerk send out requests for proposals for a new attorney and to have Mr. Tobler put on the website and put in the paper. Roll Call: Aye: Hafler, King and Lula. Nay: Tobler, Giszczak, Burek and Shelby. Absent: None. Motion failed.
14. Motion by Tobler, 2<sup>nd</sup> by Giszczak to reaffirm the policy of the Augusta Township Board that no Board member including the Supervisor has the authority to initiate requests for legal opinions that would result in a billable for time required. The only exception to this policy is when the legal opinion is required to meet a deadline that prevents Board preapproval. An example is for a FOIA request. Roll Call: Aye: Tobler, Giszczak, Burek and Shelby. Nay: Hafler, King and Lula. Absent: None. Motion passed.
15. Motion by King, 2<sup>nd</sup> by Lula to table the Budget that was provided until the budget is presented in the form requested by Trustee King at

the last board meeting to include the 11-12 request, the 11-12 amendment, the 11-12 activity and the 12-13 request. Roll Call: Aye: King, Halfer and Lula. Nay: Tobler, Giszczak, Burek and Shelby. Absent: None. Motion failed.

16. Motion by Giszczak, 2<sup>nd</sup> by Burek to accept the General Fund Budget Draft #2 as submitted and request that the Board of Trustees email questions that they may have by Monday (2/20/2012) noon for the preparation of Draft #3. Roll Call: Aye: Giszczak, Shelby, Tobler and Burek. Nay: Hafler, King and Lula. Absent: None. Motion passed.
17. Motion by Giszczak, 2<sup>nd</sup> by Tobler to have UMS and D&B Billing Services perform the final meter reads, to process and mail the March 5, 2012 billing, and not to record any additional payments nor adjustments after the final read is completed. Immediately following the completion of the March 5, 2012 final billing, to notify Trustee Tobler regarding the coordination of the IT appointment to arrange for pickup or delivery of all Augusta township property related to meter reading and billing, including but not limited to the computer, computer accessories (keyboard, monitor, mouse, etc.), printer, BS&A software, database backups (including a backup before and a backup after the final March 5, 2012 billing), all meter read equipment including but not limited to the touch readers, computer(s) that house the radio read software, manuals, and written procedures. Further, to direct the IT Coordinator Trustee Tobler to facilitate the database installation with Dominant Systems on the Township Network Server, to direct the Clerk to inform BS&A of the administrator change from D&B Billing to the Township Clerk effective March 5, 2012. Further for D&B Billing to forward payments that may be received following the final billing to the Augusta Township Treasurer. To Direct the Treasurer to provide D&B Billing with the new remittance address prior to the March 5, 2012 billing. Roll Call: Aye: Tobler, Giszczak, Burek and Shelby. Nay: Hafler, King and Lula. Absent: None. Motion passed.
18. Public comment opened at 9:16 pm, closed at 9:24 pm.
19. Motion by King, 2<sup>nd</sup> by Shelby, to adjourn at 9:33 pm. Motion passed.

Respectfully submitted:

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Pete Hafler, Supervisor

\_\_\_\_\_  
Date

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Kathy Giszczak, Clerk

\_\_\_\_\_  
Date