

Augusta Charter Township  
8021 Talladay Road, Whittaker, MI 48190  
Regular Board of Trustees Meeting  
November 21, 2011 7:00 pm

1. Call meeting to order at 7:00 pm.
2. Pledge of Allegiance.
3. Roll Call: Giszczak, Burek, Hafler, Shelby, King, and Tobler. Absent: Lula.
4. Motion by Giszczak, 2<sup>nd</sup> by Shelby to approve the agenda as submitted; friendly amendment Tobler, accepted by Giszczak, to add copy machine update. Motion passed.
5. Motion by Hafler, 2<sup>nd</sup> by Tobler to approve the 11/7/2011 regular meeting minutes as submitted. Roll Call: Aye: Burek, Giszczak, King, Hafler, Shelby, and Tobler. Nay: None. Absent: Lula. Motion passed.
6. Motion by Tobler, 2<sup>nd</sup> by Shelby to approve the 11/15/2011 special meeting minutes as submitted. Roll Call: Aye: Burek, Giszczak, King, Shelby, and Tobler. Nay: Hafler. Absent: Lula. Motion passed.
7. Public comments opened at 7:04 pm, closed at 7:05 pm.
8. Motion by Hafler, 2<sup>nd</sup> by King to accept Fire Department Report as submitted. Motion passed.
9. Motion by Burek, 2<sup>nd</sup> by Shelby to accept the Treasurer cash report dated 11/19/2011. Roll Call: Aye: Giszczak, Hafler, Shelby, Tobler, King and Burek. Nay: None. Absent: Lula. Motion passed.
10. Motion by Giszczak, 2<sup>nd</sup> by Tobler to approve warrants #12547 to 12639. Roll Call: Aye: Giszczak, Shelby, Tobler, King and Burek. Nay: Hafler. Absent: Lula. Motion passed.
11. Motion by Giszczak, 2<sup>nd</sup> by Shelby to approve Journal Entries #3714 to 3761. Roll Call: Aye: Giszczak, Shelby, Tobler and Burek. Nay: King and Hafler. Absent: Lula. Motion passed.
12. Motion by Giszczak, 2<sup>nd</sup> by Tobler to accept the Utility Fund second quarter income statement. Roll Call: Aye: Giszczak, Shelby, Tobler, King and Burek. Nay: Hafler. Absent: Lula. Motion passed.
13. Motion by Hafler, 2<sup>nd</sup> by Giszczak to accept Utility report as given. Motion passed.

14. Motion by Shelby, 2<sup>nd</sup> by Tobler to table the El-Assadi Vacation/PTO agenda item until unbiased opinion from labor law attorney in closed session to be scheduled after receipt of written opinion. Roll Call: Aye: Giszczak, Shelby, Tobler, King and Burek. Nay: Hafler. Absent: Lula. Motion passed.
15. Motion by Hafler, 2<sup>nd</sup> by King to accept the Utility Requests for proposals. Roll Call: Aye: Giszczak, Hafler, Shelby, Tobler, King and Burek. Nay: None. Absent: Lula. Motion passed.
16. Motion by Burek, 2<sup>nd</sup> by Shelby to approve the Point and Pay contract. Roll Call: Aye: Giszczak, Shelby, Tobler, King and Burek. Nay: Hafler. Absent: Lula. Motion passed.
17. Motion by Tobler, 2<sup>nd</sup> by Giszczak to authorize Attorney Winters to review the IKON copier contract and authorize Trustee Tobler to contact IKON to conduct repair and evaluate machine not to exceed \$2,000 and for a future Board meeting to address the service contract. Roll Call: Aye: Giszczak, Hafler, Shelby, Tobler, King and Burek. Nay: None. Absent: Lula. Motion passed.
18. Motion by Giszczak, 2<sup>nd</sup> by Tobler to request refund of unused copies from UTEC. Roll Call: Aye: Giszczak, Hafler, Shelby, Tobler, King and Burek. Nay: None. Absent: Lula. Motion passed.
19. Motion King, 2<sup>nd</sup> Shelby to approve the 2012 Township Board Meeting Calendar as submitted by the Clerk and to accept the formatted version of all the boards and committees submitted by the Supervisor with holidays to include recognizing Veterans Day on Monday 11/12/2012. Roll Call: Aye: Burek, Giszczak, Shelby, King, Hafler and Tobler. Nay: None. Absent: Lula. Motion passed.
20. Motion by Giszczak, 2<sup>nd</sup> by King to cancel the December 13, 2011 Board Meeting and authorize scheduling any December 13, 2011 business to the following weeks scheduled meeting on December 20, 2011. Roll Call: Aye: Burek, Giszczak, Shelby, King, Hafler and Tobler. Nay: None. Absent: Lula. Motion passed.
21. Motion Giszczak, 2<sup>nd</sup> Tobler to authorize a fifth weekend recycle roll off bin for December 30, 2011 for \$306.00, amending Budget #101-101-996.000 Capital Outlay Expense to 101-101-731.000 Recycling expense. Roll Call: Aye: Burek, Giszczak, Shelby, and Tobler. Nay: King and Hafler. Absent: Lula. Motion passed.
22. 11/21/2011: Motion by Tobler, 2<sup>nd</sup> by Shelby to accept Dominant Systems Quote #28173 for five (5) HP Computers and five (5) copies of 2010 Office

license. Roll Call: Aye: Burek, Giszczak, Shelby, King, Hafler and Tobler.  
Nay: None. Absent: Lula. Motion passed.

23. Motion by Tobler, 2<sup>nd</sup> by King to accept Dominant Systems Quote #28168 for nine (9) copies of Trend Micro. Roll Call: Aye: Burek, Giszczak, King, Hafler Shelby, and Tobler. Nay: None. Absent: Lula. Motion passed.
24. Motion by Burek, 2<sup>nd</sup> by Giszczak to assign management of the Township Office's ADT Security Alarm System to be executed by, and included in the "General Responsibilities" section of the front desk receptionist job description under the direct supervision of the Township Clerk. Further to authorize Clerk Giszczak to contact ADT Security to have the security contract authorization changed from the current Supervisor Pete Hafler to the front desk receptionist effectively immediately. Roll Call: Aye: Burek, Giszczak, Shelby, and Tobler. Nay: King and Hafler. Absent: Lula. Motion passed.
25. Public comments opened at 9:18 pm, closed at 9:18 pm.
26. Motion by King, 2<sup>nd</sup> by Hafler to adjourn at 9:32 pm. Motion passed.

Respectfully submitted:

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Pete Hafler, Supervisor

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Date

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Kathy Giszczak, Clerk

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Date