

Augusta Charter Township  
8021 Talladay Road, Whittaker, MI 48190  
Special Board of Trustees Meeting  
March 10, 2009 5:30 pm and  
Regular Board of Trustees Meeting  
March 10, 2009 7:00 pm

1. Call Special Meeting to Order by Hafler at 5:32 pm.
2. Pledge of Allegiance
3. Roll Call: Lula, Hafler, King, Tobler. Absent: Giszczak, and McGehee.  
Absent: Sherbine.
4. Motion by Lula, 2<sup>nd</sup> by Hafler to appoint Tobler to take the minutes.  
Motion passed.
5. Public comments opened at 5:33 pm, closed 5:33 pm.
6. Discussion of Budget.
7. Sherbine arrive 6:05 pm.
8. Motion by Giszczak, 2<sup>nd</sup> by Tobler to hold a special budget meeting on  
March 17, 2009 at 5:30 pm. Motion passed.
9. Public comment opened at 6:51 pm, closed at 6:51 pm.
10. Motion to adjourn special meeting at 6:52 pm. Motion passed.
11. Call meeting to order by Hafler at 7:00 pm.
12. Pledge of Allegiance.
13. Roll Call: Sherbine, Lula, Hafler, King, Giszczak, and Tobler. Absent:  
McGehee.
14. McGehee arrived 7:03 pm.
15. Motion by Giszczak, 2<sup>nd</sup> by Sherbine that as the topic of township days  
and hours was discussed during the 5:30 budget meeting, request to  
remove "Days and Hours of Township Hall" and that the agenda item  
"Utility Advisory Committee Recommendations for Water & Sewer"  
was at the previous February 24<sup>th</sup> meeting and the utility services fees

- data was given to the clerk to substantiate before bringing back a report to the Board, the Clerk requests the topic be removed with an anticipated draft report to be provided at the March 24, 2009 meeting. Roll call: Aye: Sherbine, Giszczak and Tobler. Nay: Lula, Hafler, King and McGehee. Motion failed.
16. Motion by Hafler, 2<sup>nd</sup> by Sherbine to remove "Utility Advisory Committee Recommendations for Water & Sewer". Roll Call: Sherbine, Lula, Hafler, King, Giszczak, Tobler and McGehee. Motion passed.
  17. Motion by Tobler, 2<sup>nd</sup> by Sherbine to accept the February 24, 2009 minutes as presented. Motion passed.
  18. Board Correspondence. See written letter to the Board submitted for the record from Sherbine on the topic of Invoice and Proposal Expectations.
  19. Public Comments opened at 7:23pm, closed at 8:19 pm.
  20. Motion by Giszczak, 2<sup>nd</sup> by King to move the "Water Sewer Rate Resolution Discussion to follow public comments to accommodate the public in attendance for this subject. Motion passed. No Action.
  21. Motion by King, 2<sup>nd</sup> by Sherbine to approve the recommended administrative assistant search timeline and Board hiring process recommended by the search committee. Motion Passed.
  22. Motion by Giszczak, 2<sup>nd</sup> by Sherbine to approve the minor revisions of the job description including salary range recommended by the search committee. Roll Call: Ayes: Sherbine, Lula, Hafler, King, Giszczak, Tobler and McGehee. Motion passed.
  23. Motion by Giszczak, 2<sup>nd</sup> by Tobler to authorize Sherbine to hire and manage the vendor relationship of a temporary interim administrative assistant for not to exceed \$18.90 per hour through May 1, 2009; friendly amendment Lula, 2<sup>nd</sup> by Giszczak to seek lowest rate for a qualified candidate. Roll Call: Ayes: Sherbine, Lula, Giszczak, Tobler and McGehee. Nay: Hafler and King. Motion passed.
  24. Motion by Tobler, 2<sup>nd</sup> by Sherbine to engage Dominant Systems Services for interim IT support. Friendly amendment McGehee not to exceed \$1,200.00 per month. Roll Call: Ayes: Sherbine, Lula, Giszczak, Tobler and McGehee. Nays: Hafler and King. Motion passed.

25. Motion by Tobler, 2<sup>nd</sup> by Sherbine that the Board of Trustees authorize Tobler to contact Dominant Systems services to perform on site performance visit and to initiate IT support including antivirus protection and secure remote access. Friendly amendment Hafler to update Township Supervisor. Friendly amendment Giszczak to direct all IT requests to be forwarded to Tobler and Tobler to be the contact person between the Township and Dominant Systems. Roll Call: Ayes: Sherbine, Lula, Giszczak, Tobler, Hafler and McGehee. Nays: King. Motion passed.
26. Motion by Tobler, 2<sup>nd</sup> by Giszczak to request of Coexe Solutions the return of all Township owned software, CD's, Licenses, Documentation and hardware as soon as possible and not later than one week from tonight (March 10, 2009). Also requested is the transmittal to Dominant Systems services of all passwords and settings as required and requested by Dominant Systems personnel. Roll Call: Ayes: Sherbine, Lula, Giszczak, Tobler, Hafler, McGehee and King. Nays: None. Motion passed.
27. Motion by Giszczak, 2<sup>nd</sup> by Lula to authorize Clerk to revise the draft Resolution to "Establish the USDA Water System Loan Repayment Schedule" for our March 24, 2009 meeting. Motion passed.
28. Motion by Hafler, 2<sup>nd</sup> by Sherbine to table the Supervisors Planning Commission vacancy nomination. Motion passed.
29. Motion by Giszczak, 2<sup>nd</sup> by King to put Days and Hours of Township Hall on March 17, 2009 Special Budget Meeting agenda. Motion passed.
30. BOT 3/10/09: Motion by Giszczak, 2<sup>nd</sup> by Lula to authorize the Clerk to draft information for a resolution for the March 24, 2009 Board Meeting that reflects the discussion to suspend the use of the living wage ordinance as the basis for automatic annual salary increases except for those individuals who are under the living wage as reported by the Federal Poverty Guidelines. Roll Call: Ayes: Sherbine, Lula, Hafler, King, Giszczak, Tobler and McGehee. Motion passed.
31. Motion by Giszczak, 2<sup>nd</sup> by Tobler to request Clerk's office to forward to Accounts Receivable Committee for recommendations and alternatives and request if Board of Trustees has any information to please forward the Utility Billing of O&M to Manufactured Housing Communities to the Accounts Receivable Committee. Roll Call: Ayes: Sherbine, Lula, Giszczak, McGehee and Tobler. Nays: Hafler and King. Motion passed.

- 32. Public Comments opened at 10:31 pm, closed at 10:53 pm.
- 33. Motion by King, 2<sup>nd</sup> by Sherbine, to adjourn at 10:53 pm. Motion passed.

Respectfully submitted:

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Pete Hafler, Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kathy Giszczak, Clerk

\_\_\_\_\_  
Date